

Oracle FLEXCUBE Core Banking

Branch Reports Manual
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Branch Reports Manual
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1. Preface

1.1. Intended Audience

This document is intended for the following audience:

- Customers
- Partners

1.2. Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

1.3. Access to OFSS Support

<https://support.us.oracle.com>

1.4. Structure

This manual is organized into the following categories:

Preface gives information on the intended audience. It also describes the overall structure of the Reports Manual

Introduction provides brief information on the overall functionality covered in the Reports Manual

Chapters are dedicated to individual reports and its details, covered in the Reports Manual

1.5. Related Information Sources

For more information on Oracle FLEXCUBE Core Banking Release11.5.0.0.0, refer to the following documents:

- Oracle FLEXCUBE Core Banking Licensing Guide

2. Branch Reports

A report is a document that is illustrated with the help of information, and tailored to a given situation and audience. The primary purpose of a report is to provide information. However, reports may also include additional information, such as suggestions or conclusions that indicate possible future actions which the report reader might take. Reports can be public or private.

Advice is generally a written proof of a service performed, funds transferred, or a payment that is received or made. It can also be a recommendation that advises a customer about specific investment asset allocations based on age and circumstances.

Oracle Flexcube supports report generation in PDF, HTML and Excel formats. Based on the system configuration the reports can be generated in any of the above mentioned format.

Note 1: Reports can be generated by using the **Report Request** (Fast Path: 7775) option. Reports can be viewed/printed using the **Advice/Report Status Inquiry** (Fast Path: 7778) option. The above screens can be accessed by navigating through the following path:

Transaction Processing > Internal Transactions > Reports.

Note 2: Report Codes precede the Report Names. Unlike the User Manual where the Fast Path preceding the Topic Title indicates the access for the screen, the Report Code is simply a unique code for the report.

Reports are categorized under:

- Adhoc Reports

2.1. Adhoc Reports

Adhoc reports are generated on demand or on request. Reports and advices can be requested from the Report Request screen. Adhoc reports can be viewed and generated using the teller login or the system operator login.

List of Adhoc Reports:

- "BRANCH SMS REPORTS"
- BRANCH SETTLEMENTS REPORTS
- BRANCH TRANSACTION PROCESSING REPORTS

BRANCH SMS REPORTS

The branch SMS reports include those reports that allow the branches to list the user maintenance and tasks.

List of Branch SMS Reports:

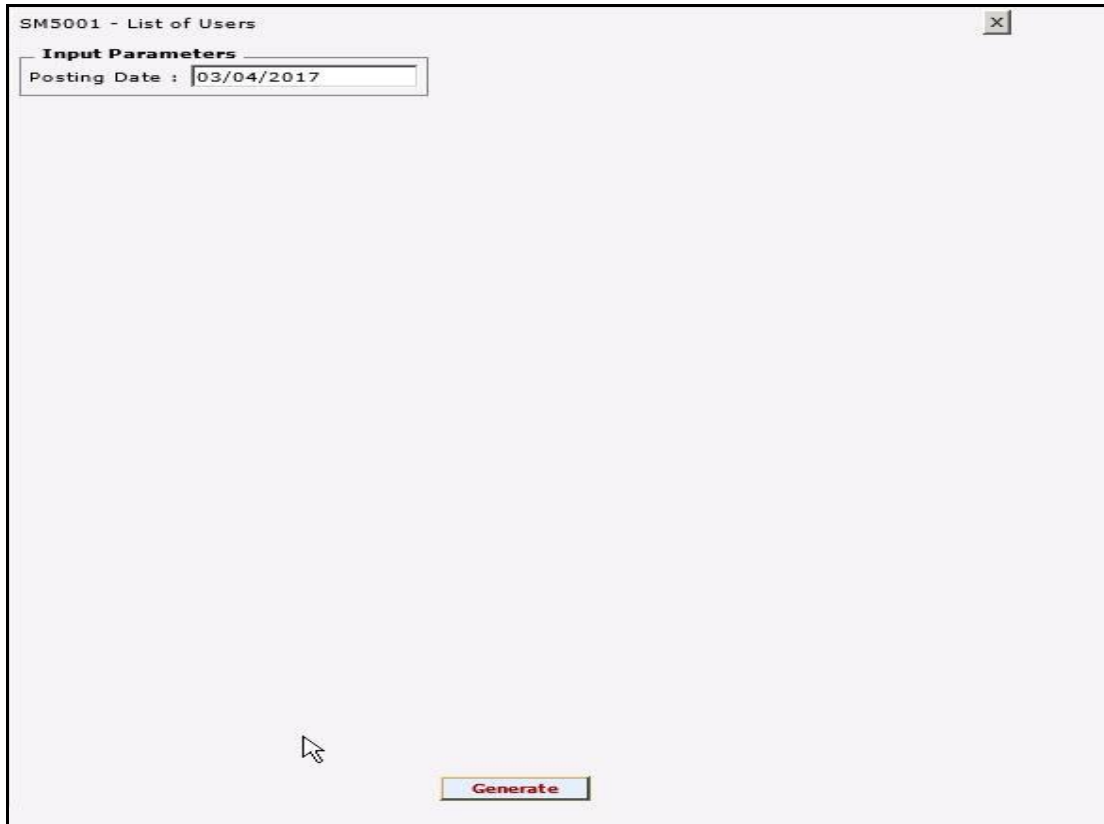
- "SM5001 - List of Users" on page 8
- "SM5002 - Access Rights of a User" on page 10
- SM5003 - Exception Report
- "SM5005 - Password Change due Report" on page 14
- SM5007 - System Manager Activity
- SM5008 - User Sign On/Off Report
- "SM5009 - List of System Proh Password" on page 21

SM5001 - List of Users

This report enables you to view the list of users for a posting date.

To generate the List of Users

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SMS REPORTS > SM5001 - List of Users**.
4. The system displays the **SM5001 - List of Users** screen.



SM5001 - List of Users

Input Parameters

Posting Date : 03/04/2017

Generate

Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated. By default, the system displays the current posting date.

5. Enter the appropriate parameters in the **SM5001 - List of Users** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.

8. The system generates the **List of Users Report**. For reference, a specimen of the report generated is given below:

Bank : 240		DEMO		FLEXCUBE				Run Date : 18-NOV-2015			
Branch : 9999		DEMO		LIST OF USERS				Run Time : 3:47 PM			
Op. Id : TIUSHAR		For: 05-APR-2016				Report No: SMS001/1					
User No	User Id	User Name	Emp Code	Dept Code	Template	Profile Start	Profile End	Last Login Date	Category	Access code	User Level
32821	ATM USER	ATM USER			999	30-JAN-2015	01-JAN-2049		OT	90	50
32831	CONVSUPER	Conversion Supervisor			16	30-JAN-2015	01-JAN-2049		OT	90	50
32830	CONVTELLER	Conversion Teller			999	30-JAN-2015	01-JAN-2049		OT	90	50
32828	FWBRNML	FC Interface Maker for FW			999	30-JAN-2015	01-JAN-2049		OT	90	50
32827	GEFONLY	First teller			999	30-JAN-2015	01-JAN-2049		OT	90	50
32829	IBUSER	INTERNET BANKING USER			19	30-JAN-2015	01-JAN-2049		OT	90	15
32829	NET	NET BANKING USER			999	30-JAN-2015	01-JAN-2049		OT	90	50
33088	NIITIN9999	NISHANK TELLER BR 9999			19	15-SEP-2014	01-JAN-2049		OT	90	15
33230	OATS_TEST1A	RANJAN			23	31-DEC-2014	01-JAN-2049		OT	90	15
33231	OATS_TEST1B	RANJAN			23	31-DEC-2014	01-JAN-2049		OT	90	15
33232	OATS_TEST1E	RANJAN			23	31-DEC-2014	01-JAN-2049		OT	90	15
33233	OATS_TEST1F	RANJAN			23	31-DEC-2014	01-JAN-2049		OT	90	15
33234	OATS_TUSR1I	RANJAN			23	15-JAN-2015	01-JAN-2049		OT	90	15
33235	OATS_TUSR1J	RANJAN			23	15-JAN-2015	01-JAN-2049		OT	90	15
33236	OATS_TUSR1K	RANJAN			23	15-JAN-2015	01-JAN-2049		OT	90	15
33237	OATS_TUSR1L	RANJAN			23	15-JAN-2015	01-JAN-2049		OT	90	15
33238	OATS_TUSR1M	RANJAN			23	15-JAN-2015	01-JAN-2049		OT	90	15
33239	OATS_TUSR1N	RANJAN			23	15-JAN-2015	01-JAN-2049		OT	90	15
33240	OATS_TUSR1O	RANJAN			23	15-JAN-2015	01-JAN-2049		OT	90	15
33241	OATS_TUSR1P	RANJAN			23	15-JAN-2015	01-JAN-2049		OT	90	15
33242	OATS_TUSR1Q	RANJAN			23	15-JAN-2015	01-JAN-2049		OT	90	15
33243	OATS_TUSR1R	RANJAN			23	15-JAN-2015	01-JAN-2049		OT	90	15
33244	OATS_TUSR1T	RANJAN			23	15-JAN-2015	01-JAN-2049		OT	90	15
33245	OATS_TUSR1V	RANJAN			23	15-JAN-2015	01-JAN-2049		OT	90	15
33227	OATS_USER	OATS_USER			19	31-DEC-2014	01-JAN-2049		OT	90	15
33228	OATS_USER1	OATS_USER1			19	31-DEC-2014	01-JAN-2049		OT	90	15
32820	POS USER	POS USER			999	30-JAN-2015	01-JAN-2049		OT	90	50
32822	PYMT USER	PYMT USER			19	30-JAN-2015	01-JAN-2049		OT	90	15
33163	RANISH9999	RANISH TELLER BR 9999			19	31-DEC-2014	01-JAN-2049		OT	90	15
33024	AMIT9999	AMIT_SUP BR 9999			16	31-AUG-2014	01-JAN-2049		OT	90	50
33121	ANIKET9999	ANIKET_SUP BR 9999			16	15-SEP-2014	01-JAN-2049		OT	90	50
33058	SASHISH9999	SUP BR 9999			16	31-AUG-2014	01-JAN-2049		OT	90	50
33149	SAVNEET	FIRST SUPERVISOR			16	01-APR-2015	19-NOV-2020		OT	90	50
33201	SAVNEET9999	SUP BR 9999			16	30-NOV-2014	01-JAN-2049		OT	90	50
33150	SAVNI15	FIRST SUPERVISOR			16	30-NOV-2014	30-NOV-2021		OT	90	50
33044	SBHAVEESH	NIITIN_SUP BR 9999			16	31-AUG-2014	01-JAN-2049		OT	90	50
33169	SBRM9999	Branch batch user for 9999			16	31-DEC-2014	01-JAN-2049		OT	90	50
33068	SCASA1	first teller			16	31-AUG-2014	01-JAN-2049		OT	90	50
33069	SCASA2	first teller			16	31-AUG-2014	01-JAN-2049		OT	90	50
33070	SCASA3	first teller			16	31-AUG-2014	01-JAN-2049		OT	90	50
33048	SDEEBA	SUP BR 9999			16	31-AUG-2014	01-JAN-2049		OT	90	50
33014	SDEEPALI9999	DEEPAI_SUP BR 9999			16	31-AUG-2014	01-JAN-2049		OT	90	50
33030	DEV9999	DEV_SUP BR 9999			16	31-AUG-2014	01-JAN-2049		OT	90	50
33200	SDIVYA9999	SUP BR 9999			16	30-NOV-2014	01-JAN-2049		OT	90	50
33155	FAISAL9999	FAISAL_SUP BR 9999			16	30-NOV-2014	01-JAN-2049		OT	90	50
33154	GOPI9999	GOPI_SUP BR 9999			16	30-NOV-2014	01-JAN-2049		OT	90	50
33036	SGOVIND	SUP BR 9999			16	31-AUG-2014	01-JAN-2049		OT	90	50
33062	SWEETDESI	first teller			16	31-AUG-2014	01-JAN-2049		OT	90	50

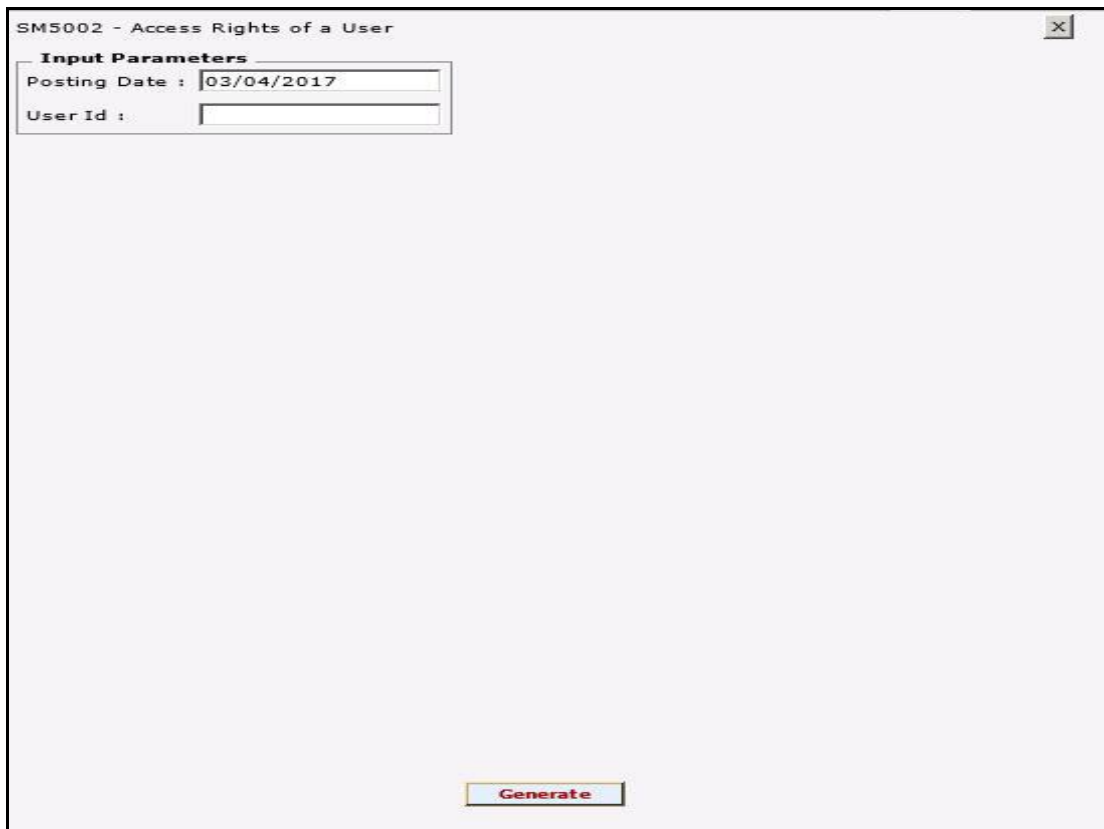
SM5002 - Access Rights of a User

Various users are created in **FLEXCUBE** to perform financial and non financial transactions in a bank. Depending on the requirement and control mechanism, users with different class, access codes, access rights and profiles are created.

This report displays the various access rights for a selected User ID.

To generate the Access Rights of a User Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SMS REPORTS > SM5002 - Access Rights of a User**.
4. The system displays the **SM5002 - Access Rights of a User** screen.



SM5002 - Access Rights of a User

Input Parameters

Posting Date : 03/04/2017

User Id :

Generate

Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated. By default, the system displays the current posting date.

Field Name **Description**

User ID [Mandatory]

Type the User ID, for which the access rights are to viewed.

5. Enter the appropriate parameters in the **SM5002 - Access Rights of a User** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Access Rights of a User Report**. For reference, a specimen of the report generated is given below:

Task Id	Task Description	Parent Task Id	Parent Task Description
TD022	TD Nominee Maintenance	TD005	Inquiries
TD023	Rates History Inquiry	TD005	Inquiries
TD024	Tax Absorb Account Maintenance	TD006	Other Transactions
TD028	TD Toggle Status	TD006	Other Transactions
TD029	TD Interest Adjustments	TD006	Other Transactions
TD030	External Lien History Inquiry	TD006	Other Transactions
TD031	Audit Trail Inquiry	TD005	Inquiries
TD037	TD Account Ledger Inquiry	TD005	Inquiries
TD039	TD Multiple Payout Instructions	TD006	Other Transactions
TD040	TD Maturity Amount History	TD005	Inquiries
TD041	TD Deposit Certificate Inquiry	TD005	Inquiries
TD042	Interest and Principal Payment History	TD005	Inquiries
TD043	TD Certificate Printing	TD005	Inquiries
TD050	Time Deposit Inquiry	TD005	Inquiries
TD060	TD Product Rates	GD003	TD
TD070	Discounted Time Deposit Inquire	TD005	Inquiries
TD689	Customer Deposit Inquiry	TD005	Inquiries
TDM01	TD Product Definition	GD003	TD
TDM04	Bank Parameters	GD003	TD
TDM05	TD Account CBR Codes Maintenance	TD006	Other Transactions
TDM07	Investment Calculator	TD005	Inquiries
TDM24	Lien Master	TD006	Other Transactions
TDM48	Back Dated Interest Rate Change Maintenance	TD006	Other Transactions
TDS03	TDS Tax waiver	TD005	Inquiries
TDS04	Tax waiver Criteria Maintenance	TD005	Inquiries
TDS05	Customer special tax code Maintenance	TD006	Other Transactions
TDS06	Tax Parameters Maintenance	GD001	Master
TDS07	TDS Tax waiver	TD006	Other Transactions
TDS10	TDS Remittance	TD006	Other Transactions
TDS11	TDS Inquiry	TD005	Inquiries
TDS12	Tax Recovery	TD005	Inquiries
TDS13	Casa Tax Refund	CH006	Other Transactions
TDS14	TD Tax Refund	TD006	Other Transactions
TDS15	Projected Interest Inquiry	TD006	Other Transactions
TDS21	TDS Inquiry-Date Based	TD005	Inquiries
TPM05	Account Transactions	TP000	Transaction Processing
TPM06	GL Transactions	TP000	Transaction Processing
TPM07	Walkin Transactions	TP000	Transaction Processing
TPM08	Internal Transactions	TP000	Transaction Processing
TPM09	Workflow Transactions	TP000	Transaction Processing
TPM17	CASA Account Transactions	TPM05	Account Transactions
TPM18	TD Account Transactions	TPM05	Account Transactions
TPM19	Loan Account Transactions	TPM05	Account Transactions
TPM21	Payment Transactions	TP000	Transaction Processing
TPM23	SDB Account Transactions	TPM05	Account Transactions
TPM30	Collection Transactions	TP000	Transaction Processing
TPM65	Reallocation	TPM30	Collection Transactions
TPM80	Exception Case Marking	TPM30	Collection Transactions
TPM85	Requeue	TPM30	Collection Transactions
UDF01	UDF Setup	GD023	User Defined Fields
UDF02	UDF Linkage	GD023	User Defined Fields
WF002	Lending	TPM09	Workflow Transactions

Task Id	Task Description	Parent Task Id	Parent Task Description
wL004	Remittance	TPM07	Walkin Transactions
XF001	Collection Parameters Maintenance	GD024	Collection

*** No data for this Report ***

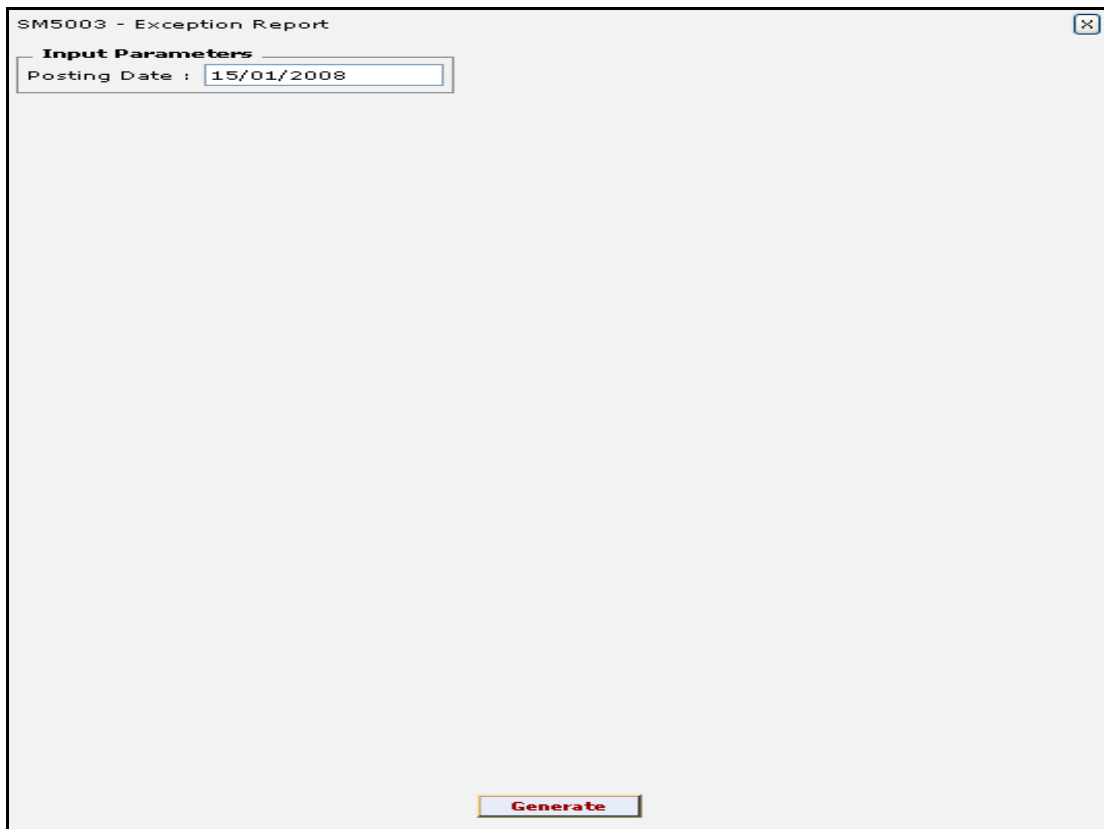
SM5003 - Exception Report

Various users are created in **FLEXCUBE** to perform financial and non financial transactions in a bank. Depending on the requirement and control mechanism, users with different class, access codes, access rights and profiles are created.

This exception report displays the list of task description, along with the User ID for the day. Each column of this report provides information on User ID, Time and Description.

To generate the Exception Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SMS REPORTS > SM5003 - Exception Report**.
4. The system displays the **SM5003 - Exception Report** screen.



SM5003 - Exception Report

Input Parameters

Posting Date : 15/01/2008

Generate

Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated. By default, the system displays the current posting date.

5. Enter the appropriate parameters in the **SM5003 - Exception Report** screen.

6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Exception Report**. For reference, a specimen of the report generated is given below:

User No	User Id	User Name	Emp Code	LOB/Dept Code	Date	Description	Hostname
33155	VSE4203021M	Viral Shah	4203021		29/09/2016 18:29:28	Invalid password	10.15.69.157
33155	VSE4203021M	Viral Shah	4203021		29/09/2016 18:29:38	Logged In	10.15.69.157
33155	VSE4203021M	Viral Shah	4203021		29/09/2016 18:55:53	Logged Out	10.15.69.157
33155	VSE4203021M	Viral Shah	4203021		30/09/2016 10:13:02	Logged In	10.15.69.157
33155	VSE4203021M	Viral Shah	4203021		30/09/2016 11:03:27	Logged Out	10.15.69.157
33155	VSE4203021M	Viral Shah	4203021		30/09/2016 11:06:13	Logged In	10.15.69.157
33155	VSE4203021M	Viral Shah	4203021		30/09/2016 11:23:04	Logged Out	10.15.69.157
33155	VSE4203021M	Viral Shah	4203021		30/09/2016 11:34:39	Logged In	10.15.69.157
33155	VSE4203021M	Viral Shah	4203021		30/09/2016 12:32:13	Logged Out	10.15.69.157
33155	VSE4203021M	Viral Shah	4203021		01/10/2016 12:17:47	Logged In	10.15.69.157
33155	VSE4203021M	Viral Shah	4203021		01/10/2016 12:18:48	Logged Out	10.15.69.157
33155	VSE4203021M	Viral Shah	4203021		03/10/2016 11:30:28	Logged In	10.15.69.157
33155	VSE4203021M	Viral Shah	4203021		03/10/2016 11:59:18	Logged Out	10.15.69.157
33155	VSE4203021M	Viral Shah	4203021		03/10/2016 12:38:40	Logged In	10.15.69.157
33155	VSE4203021M	Viral Shah	4203021		03/10/2016 13:25:12	Logged Out	10.15.69.157
33155	VSE4203021M	Viral Shah	4203021		05/10/2016 11:42:40	Logged In	10.15.69.157
33155	VSE4203021M	Viral Shah	4203021		05/10/2016 11:46:28	Logged Out	10.15.69.157
33155	VSE4203021M	Viral Shah	4203021		06/10/2016 11:11:31	Logged In	10.15.69.157
33155	VSE4203021M	Viral Shah	4203021		06/10/2016 11:28:38	Logged Out	10.15.69.157

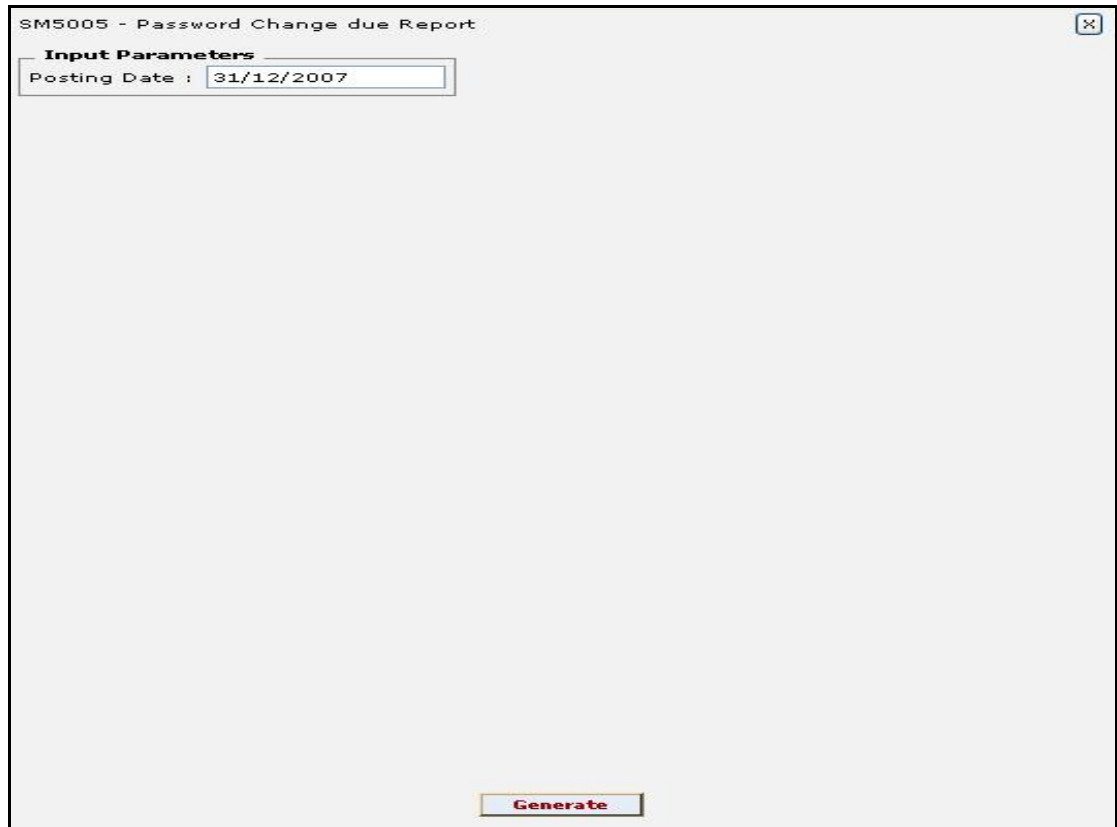
*** End of Report ***

SM5005 - Password Change due Report

This report allows you to generate a report of all passwords which are due for change.

To generate the Password Change due Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SMS REPORTS > SM5005- Password Change due Report**.
4. The system displays the **SM5005- Password Change due Report** screen.



SM5005 - Password Change due Report

Input Parameters

Posting Date : 31/12/2007

Generate

Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated. By default, the system displays the current posting date.

5. Enter the appropriate parameters in **SM5005- Password Change due Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted".

8. Click the **OK** button.
9. The system generates the **Password Change due Report**.

To view and print the Password Change due Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **SM5005- Password Change due Report**.
3. Click the **View** button to view the report.
4. The system displays the **Password Change due Report** screen.

Bank : 240	DEMO	FLEXCUBE	Run Date : 18-NOV-2015				
Branch : 9999	DEMO	Password Change due Report	Run Time : 3:51 PM				
Op. Id : TTUSHAR		For: 05-APR-2016	Report No: SM5005/7				
User No	User Id	User Name	Template	Emp Code	Last PWD Chg Date	Inputter	Next PWD Chg
				Dept Cod	Primary	Authoriser	Primary
33199	TPREETHAM	TELLER BR 9999	19	11111	SEP 30 2015 12:00:00	SNITIN9999	DEC 29 2015 12:00:00
33200	SDIVYA9999	SUP BR 9999	16	11111	JUN 03 2015 01:53:49	SNITIN9999	SEP 01 2015 01:53:49
33201	SAVNEET9999	SUP BR 9999	16	11111	JUN 03 2015 12:00:00	SAVNEET9999	SEP 01 2015 12:00:00
33202	SPRAMOD9999	SUP BR 9999	16	11111	SEP 30 2015 12:00:00	SNITIN9999	DEC 29 2015 12:00:00
33203	SMIHIR9999	SUP BR 9999	16	11111	JUN 03 2015 12:00:00	SNITIN9999	SEP 01 2015 12:00:00
33204	SPREETHAM	SUP BR 9999	16	11111	SEP 30 2015 12:00:00	TPAVAN9999	DEC 29 2015 12:00:00
33227	OATS_USER	OATS_USER	19	11111	DEC 31 2014 12:00:00	OATS_USER	MAR 31 2015 12:00:00
33228	OATS_USER1	OATS_USER1	19	11111	DEC 31 2014 12:00:00	OATS_USER1	MAR 31 2015 12:00:00
*** End of Report ***							

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

SM5007 - System Manager Activity

Various users are created in **FLEXCUBE** to perform financial and non financial transactions in a bank. Depending on the requirement and control mechanism, users with different class, access codes, access rights and profiles are created. The various task category users are OP - Tellers, OT- Other Tellers, and SM - Security Manager. These are maintained by task profile maintenance. The activity performed by the system manager is listed in this report.

This report is a list of system manager's activity reported for the day. Each column of the report provides information on user_id, code_task, control col.-1, control value-1, control col.-2, control value-2, transaction details-1, transaction details-2, date, and auth_id.

To generate System Manager Activity Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SMS REPORTS > SM5007 - System Manager Activity**.
4. The system displays the **SM5007 - System Manager Activity** screen.



SM5007 - System Manager Activity

Input Parameters

Posting Date : 31/01/2008

Generate

Field Description

Field Name

Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date. The posting date for which the System Manager Activity Report needs to be generated.

5. Enter the appropriate parameters in **SM5007 - System Manager Activity** screen.
6. Click the **Generate** button.
7. The System displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **System Manager Activity Report**.

To view and print the System Manager Activity Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **SM5007 - System Manager Activity**.
3. Click the **View** button to view the report.
4. The system displays the **System Manager Activity Report** screen.

Bank : 532	DEMO BANK LIMITED	FLEXCUBE	Run Date : 06-OCT-2016						
Branch : 4	NARIMAN POINT, MUMBAI	System Manager Activity	Run Time : 1:22 PM						
Op. Id : TNILESH		For: 01-JUN-2017	Report No: SM5007/1						
Usr No	User ID	User Name	Emp code	Dept code	Task code	Task Description	Inputter	Date	Authoriser ID
2583	BHARATN0004	BHARAT NEVGE NARIMAN POINT BRANCH			755	Modify login status	FARZANT0004	03-10-2016 14:43:18	
2583	BHARATN0004	BHARAT NEVGE NARIMAN POINT BRANCH			755	Modify login status	FARZANT0004	30-09-2016 10:32:20	
2583	BHARATN0004	BHARAT NEVGE NARIMAN POINT BRANCH			755	Modify login status	FARZANT0004	30-09-2016 14:50:33	
1000268	MDRT2	Anjana Acharjee	3442021		755	Modify login status	BHARATN0004	03-10-2016 16:07:28	
1000268	MDRT2	Anjana Acharjee	3442021		755	Modify login status	BHARATN0004	04-10-2016 14:23:32	
1000226	MDRT52	Yogesh Bhatia	3136001		755	Modify login status	MDRS52	04-10-2016 16:35:32	
33160	NPE424401SM	Nellifer Pinto			755	Modify login status	NPE424401SM	28-09-2016 19:11:19	
33160	NPE424401SC	Nellifer Pinto			755	Modify login status	TNILESH	28-09-2016 21:57:32	
33153	NPE424401SM	Nellifer Pinto			755	Modify login status	BKE0008378	28-09-2016 19:06:04	
33153	NPE424401SM	Nellifer Pinto			755	Modify login status	TNILESH	28-09-2016 21:57:13	
*** End of the Report ***									

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

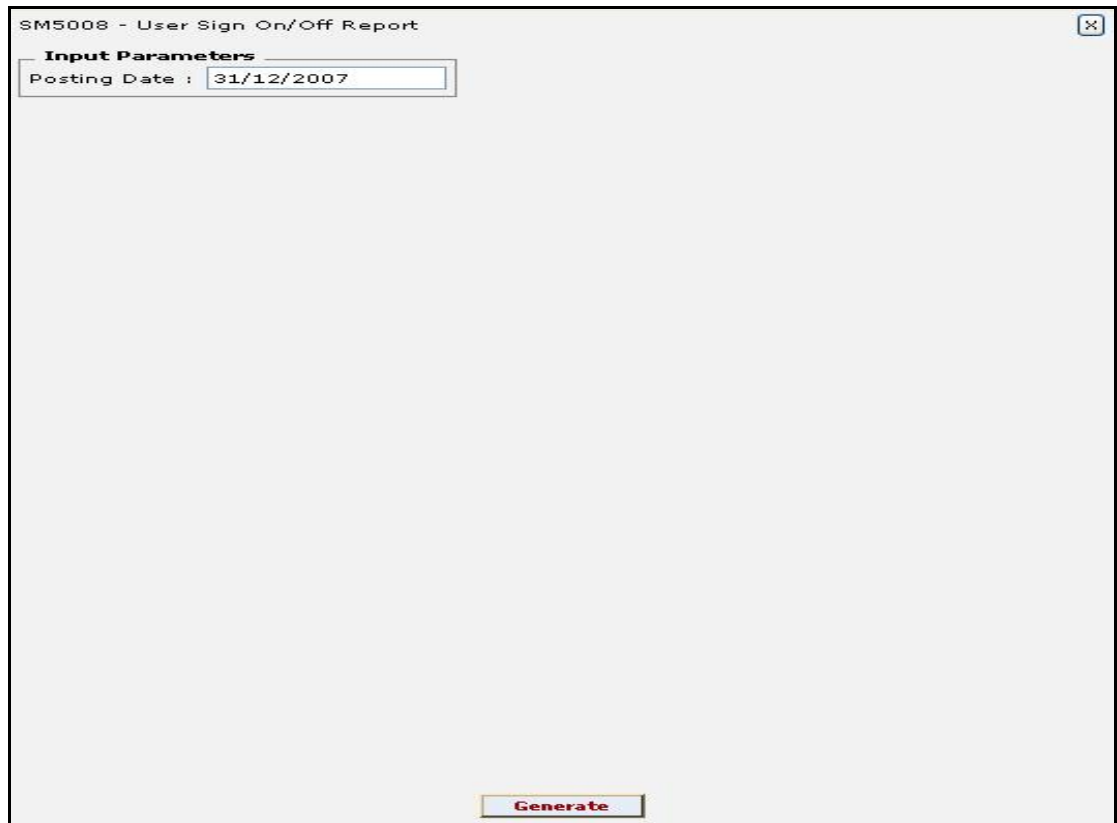
SM5008 - User Sign On/Off Report

Users need to sign on to **FLEXCUBE** to perform different activities and after the completion of work the user has to sign off from the software. This MIS ad hoc report generated helps the branches to know the users sign on /off details for the given day. As time is also provided in the report, it helps the branches to find out whether a particular user had signed on at the proper time.

This report provides a list of all the users sign on / off details for the day. Each column of the report provides information on User ID, Time and Description.

To generate User Sign On/Off Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SMS REPORTS > SM5008- User Sign On/Off Report**.
4. The system displays the **SM5008- User Sign On/Off Report** screen.



SM5008 - User Sign On/Off Report

Input Parameters

Posting Date : 31/12/2007

Generate

Field Description

Field Name

Description

Field Name	Description
------------	-------------

Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated. By default, the system displays the current posting date.
---------------------	---

5. Enter the appropriate parameters in **SM5008- User Sign On/Off Report** screen.
6. Click the **Generate** button.
7. The system displays the message “Report Request Submitted”.
8. Click the **OK** button.
9. The system generates the **User Sign On/Off Report**.

To view and print the User Sign On/Off Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **SM5008- User Sign On/Off Report**.
3. Click the **View** button to view the report.
4. The system displays the **User Sign On/Off Report** screen.

Bank : 532	DEMO BANK LIMITED	FLEXCUBE	Run Date : 06-OCT-2016
Branch : 4	NARIMAN POINT, MUMBAI	User Sign On/Off	Run Time : 1:24 PM
Op. Id : TNILESH		For:01-JUN-2017	Report No: SM5008/24
User Id	Time	Description	
VSE4203021M	11:23:04	Logged Out	
VSE4203021M	11:28:38	Logged Out	
VSE4203021M	11:30:28	Logged In	
VSE4203021M	11:34:39	Logged In	
VSE4203021M	11:42:40	Logged In	
VSE4203021M	11:46:28	Logged Out	
VSE4203021M	11:59:18	Logged Out	
VSE4203021M	12:17:47	Logged In	
VSE4203021M	12:18:48	Logged Out	
VSE4203021M	12:32:13	Logged Out	
VSE4203021M	12:38:40	Logged In	
VSE4203021M	13:25:12	Logged Out	
VSE4203021M	15:40:44	Logged In	
VSE4203021M	15:53:31	Logged Out	
VSE4203021M	16:01:22	Logged In	
VSE4203021M	16:10:53	Logged Out	
VSE4203021M	17:41:16	Logged In	
VSE4203021M	17:47:50	Logged Out	
VSE4203021M	17:48:40	Logged In	
VSE4203021M	17:50:28	Logged Out	
VSE4203021M	18:29:38	Logged In	
VSE4203021M	18:55:53	Logged Out	

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.

7. Select the appropriate parameters and click the **OK** button.

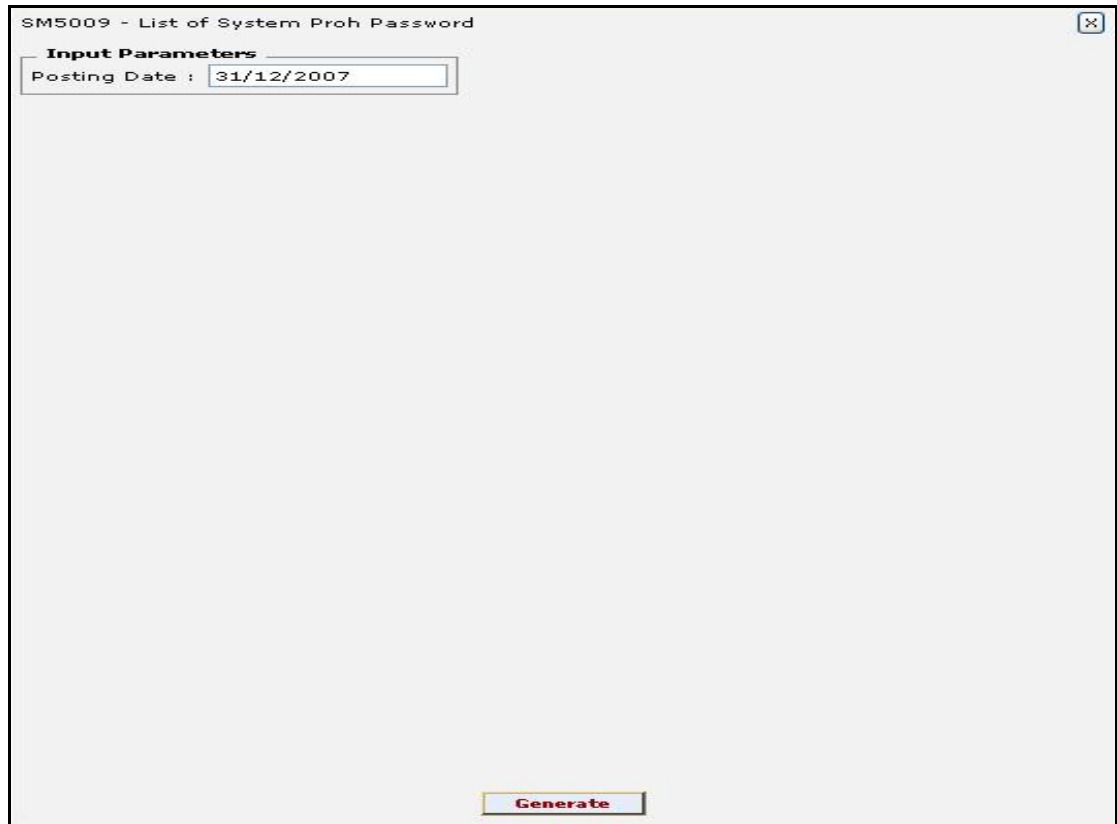
SM5009 - List of System Prohibited Password

The bank can decide on a list of system-prohibited passwords. These are passwords which cannot be used by any user of the system. These passwords are combination of the specific names, words and numbers that could be easily associated with the system.

This report provides a list of system prohibited passwords. If the system fails to accept any user password a reference can be made here.

To generate the List of System Proh Password Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SMS REPORTS > SM5009- List of System Proh Password**.
4. The system displays the **SM5009- List of System Proh Password** screen.



SM5009 - List of System Proh Password

Input Parameters

Posting Date : 31/12/2007

Generate

Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated. By default, the system displays the current posting date.

5. Enter the appropriate parameters in the **SM5009- List of System Proh Password** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **List of System Proh Password Report**.

To view and print the List of System Proh Password Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **SM5009- List of System Proh Password**.
3. Click the **View** button to view the report.
4. The system displays the **List of System Proh Password Report** screen.

Bank : 240	DEMO BANK LIMITED	FLEXCUBE	Run Date : 15-MAR-2017
		List of System Prohibited Password	Run Time : 11:06 AM
Branch : 9999	DEMO		
Op. Id : TDEV05			Report No: SM5009/1
System Prohibited Passwords			
PASSWORD	CATEGORY	ID	BRANCH CODE
*** No data for this Report ***			

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

BRANCH SETTLEMENTS REPORTS

The branch settlements reports include those reports that allow the branches to list the traveler's cheque purchase carried out by various tellers of the branch.

List of Branch Settlements Reports:

- TP5033 - Instrument Details Report

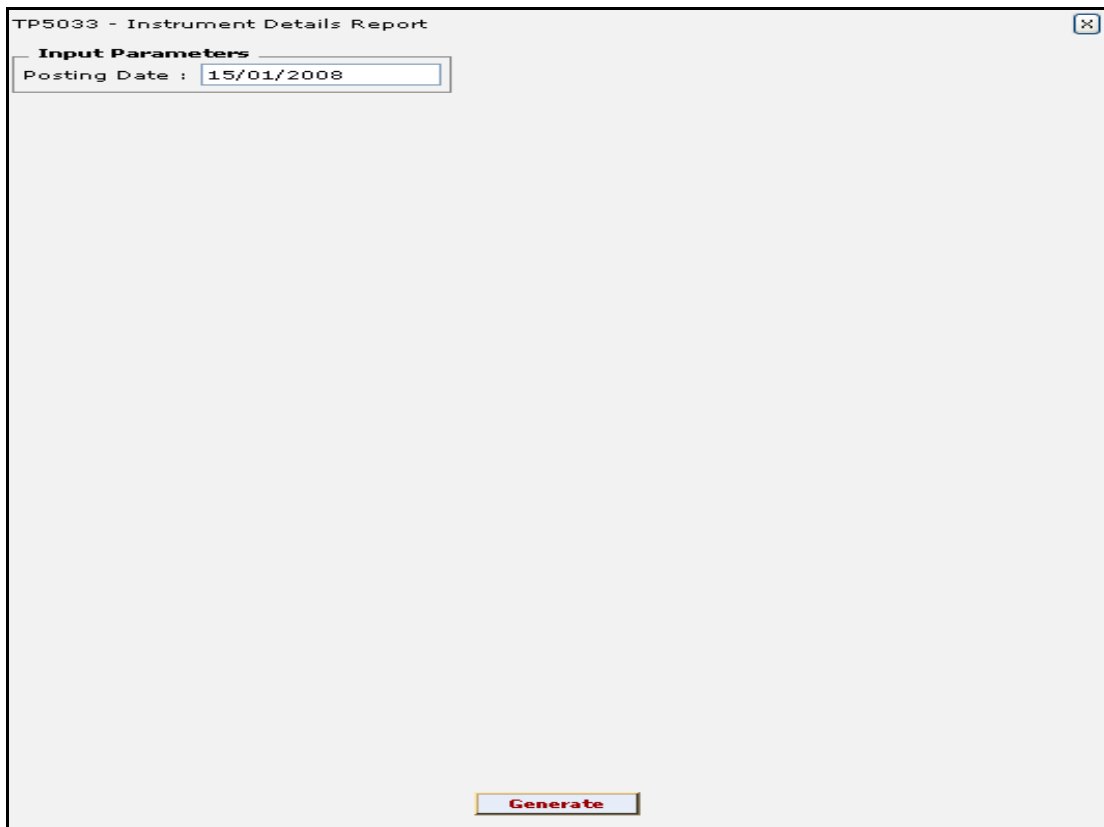
TP5033 - Instrument Details Report

Branches issue various instruments like bankers cheque, demand draft etc, subsequently the instruments are paid and reconciled. This adhoc report generated for any given day gives a list of instruments which are not reconciled and remains as an outstanding item.

This is an instrument details report as on the run date. The instrument details are grouped by instrument type and currency wise. Each column of the report provides information about Instrument Type, Issuer Short Name, Instrument Number, **Routing Number**¹, Serial Number, Instrument Currency, Instrument Amount, Payable Branch, Teller ID and Pan Card Number.

To generate the Instrument Details Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SETTLEMENTS REPORTS > TP5033 - Instrument Details Report**.
4. The system displays the **TP5033 - Instrument Details Report** screen.



TP5033 - Instrument Details Report

Input Parameters

Posting Date : 15/01/2008

Generate

¹(It is the number printed on the cheque, also called MICR number (Magnetic Ink Character Recognition). This number facilitates faster clearance of the instrument. It can be configured to have the following information: Bank code, Sector, Branch Code.)

Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated. By default, the system displays the current posting date.

- Enter the appropriate parameters in the **TP5033 - Instrument Details Report** screen.
- Click the **Generate** button.
- The system displays the message "Report Request Submitted". Click the **OK** button.
- The system generates the **Instrument Details Report**. For reference, a specimen of the report generated is given below:

Type	Issuer Short Name	Instrument No	Routing No	Serial No	Instr Ccy	Instr Amt	Payable Branch	Teller Id	Pan Card No
2	765	000000252525	302765001	200112000225	1	476,980.00	2001	YSOCMAKER	
2	765	000000045454	302765001	200112000226	1	11,270.00	2001	YSOCMAKER	
2	765		302765001	200112000227	1	1,200.00	2001	TELLER11	
No of instrs of this type :						1			
Total Amount for this Currency :						489,450.00			
No of instrs of this Issuer :						1			
Total amount for the Issuer :						489,450.00			
Total Amount for this type :						489,450.00			
3	765		302765001	200113000320	1	7,000.00	2001	SYSTEMLER	
3	765		302765001	200113000321	1	8,900.00	2001	SYSTEMLER	
3	765		302765001	200113000322	1	35,000.00	2001	SYSTEMLER	
3	765		302765001	200113000323	1	35,000.00	2001	SYSTEMLER	
3	765		302765001	200113000324	1	25,000.00	2001	SYSTEMLER	
3	765		302765001	200113000325	1	25,000.00	2001	SYSTEMLER	
3	765		302765001	200113000326	1	15,000.00	2001	SYSTEMLER	
3	765		302765001	200113000329	1	5,000.00	2001	SYSTEMLER	
3	765		302765001	200113000330	1	45,000.00	2001	SYSTEMLER	
3	765		302765001	200113000331	1	7,500.00	2001	SYSTEMLER	
3	765		302765001	200113000332	1	1,000.00	2001	SYSTEMLER	
3	765		302765001	200113000333	1	9,500.00	2001	SYSTEMLER	
3	765		302765001	200113000334	1	5,500.00	2001	SYSTEMLER	
3	765		302765001	200113000335	1	4,300.00	2001	SYSTEMLER	
3	765		302765001	200113000336	1	17,200.00	2001	SYSTEMLER	
3	765		302765001	200113000337	1	4,300.00	2001	SYSTEMLER	
3	765		302765001	200113000338	1	1,000.00	2001	SYSTEMLER	
3	765		302765001	200113000339	1	7,500.00	2001	SYSTEMLER	
3	765		302765001	200113000344	1	55,000.00	2001	SYSTEMLER	
3	765		302765001	200113000345	1	35,000.00	2001	SYSTEMLER	
3	765		302765001	200113000346	1	11,615.00	2001	SYSTEMLER	
3	765		302765001	200113000347	1	17,675.00	2001	SYSTEMLER	
3	765		302765001	200113000351	1	5,750.00	2001	SYSTEMLER	
3	765		302765001	200113000354	1	4,500.00	2001	SYSTEMLER	
No of instrs of this type :						0			
Total Amount for this Currency :						387,240.00			
No of instrs of this Issuer :						0			
Total amount for the Issuer :						387,240.00			

BRANCH TRANSACTION PROCESSING REPORTS

The branch transaction processing reports includes those reports that allow the branches to list the cash, transfer, inter-branch transactions, etc., carried out by various tellers.

List of Branch Transaction Processing Reports:

- CH1001- Thumbpad Verification Report
- TP5021 - Cash Position
- "TP5023 - Teller Transaction Report" on page 29
- "TP5027 - Instrument Issued Today Report" on page 31
- "TP5028 - Inter Branch Accounts Opened Today" on page 33
- "TP5029 - Teller Inter Branch Transactions Report" on page 35
- TP5032 - Teller Closing Balance Report
- TP5049 - Cash Transactions Position
- TP5050 - Batch Journal Report
- TP5051 - EOD Cash Position Report
- TP5052 - Authentication Report
- "TP5053 - Teller Transaction Report " on page 52
- TP5055 - Account Transfer Exception Report
- "TP5070 - Overage/Shortage Report" on page 56

TP5021 - Cash Position

Tellers conduct cash receipt and payment transactions denominated in various approved currencies throughout the day. This adhoc report can be generated at any point of time during the day for the whole branch, for all the currencies and for all the tellers.

This is a report of cash position of an individual teller in the day. Total cash receipt and payment Debit/Credit (Dr / Cr) amounts are provided. Each column of the report provides Sequence Number, Voucher Number, Task Code, Currency, Credit Amount, Debit Amount, Amount in Local Currency , Debit/Credit Indicator, Account Number, Customer Name, Transaction Date and Task Description.

To generate the Cash Position Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5021 - Cash Position**.
4. The system displays the **TP5021 - Cash Position** screen.

TP5021 - Cash Position

Input Parameters

Posting Date :

Enter Teller Id /ALL:

Enter Currency :

Generate

Field Description

Field Name

Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated. By default, the system displays the current posting date.
Enter Teller Id/ ALL	[Mandatory, Alphanumeric, 12] Type the user ID for which the report needs to be generated.
Enter Currency	[Mandatory, Alphanumeric, Three] Type the currency for which the report needs to be generated.

5. Enter the appropriate parameters in **Cash Position Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Cash Position Report** . For reference, a specimen of the report generated is given below:

CURRENCY SHORT NAME	USER ID	CASH POSITION
INR	BHARATN004	4,000.00
INR	MDRT150	2,500.00
INR	MDRT17	500,000.00
INR	MDRT9	100,000.00
TNR	MDRT2	25,000.00
INR	MDRT24	10,000.00
INR	BHARATN004	9,000.00
INR	MDRT8	150,000.00
INR	MDRT2	2,000.00
INR	MDRT24	100,000.00
INR	BHARATN004	5,000.00
INR	BHARATN004	1,000.00
INR	BHARATN004	2,000.00
INR	MDRT9	1,000.00
INR	MDRT24	100,000.00
INR	MDRT17	100,000.00
TNR	MDRT2	1,000.00
INR	MDRT24	100,000.00
INR	BHARATN004	4,000.00
INR	MDRT9	50,000.00
INR	BHARATN004	5,000.00
INR	MDRT4	500.00
TNR	MDRT24	10,000.00
INR	BHARATN004	6,000.00
INR	MDRT9	500.00
INR	MDRT17	10,000.00
INR	BHARATN004	6,000.00
INR	MDRT24	100,000.00
INR	MDRT17	1,000,000.00
INR	BHARATN004	7,000.00
INR	MDRT4	1.00
INR	BHARATN004	9,000.00
INR	MDRT24	100,000.00
INR	MDRT24	100,000.00
INR	BHARATN004	10,000.00
TNR	BHARATN004	11,000.00
INR	MDRT24	100,000.00
INR	BHARATN004	12,000.00
INR	BHARATN004	13,000.00
INR	MDRT24	25,000.00
INR	BHARATN004	14,000.00
INR	MDRT17	10,000.00
INR	BHARATN004	15,000.00
INR	TTUSHAR	100.00
INR	TNILESH	200,000.00
INR	MDRT2	100,000.00
INR	BHARATN004	3,000.00
INR	MDRT2	100,000.00
INR	BHARATN004	8,000.00
TOTAL CASH		23,464,614,595.00

CURRENCY SHORT NAME	USER ID	CASH POSITION
*** End of Report ***		

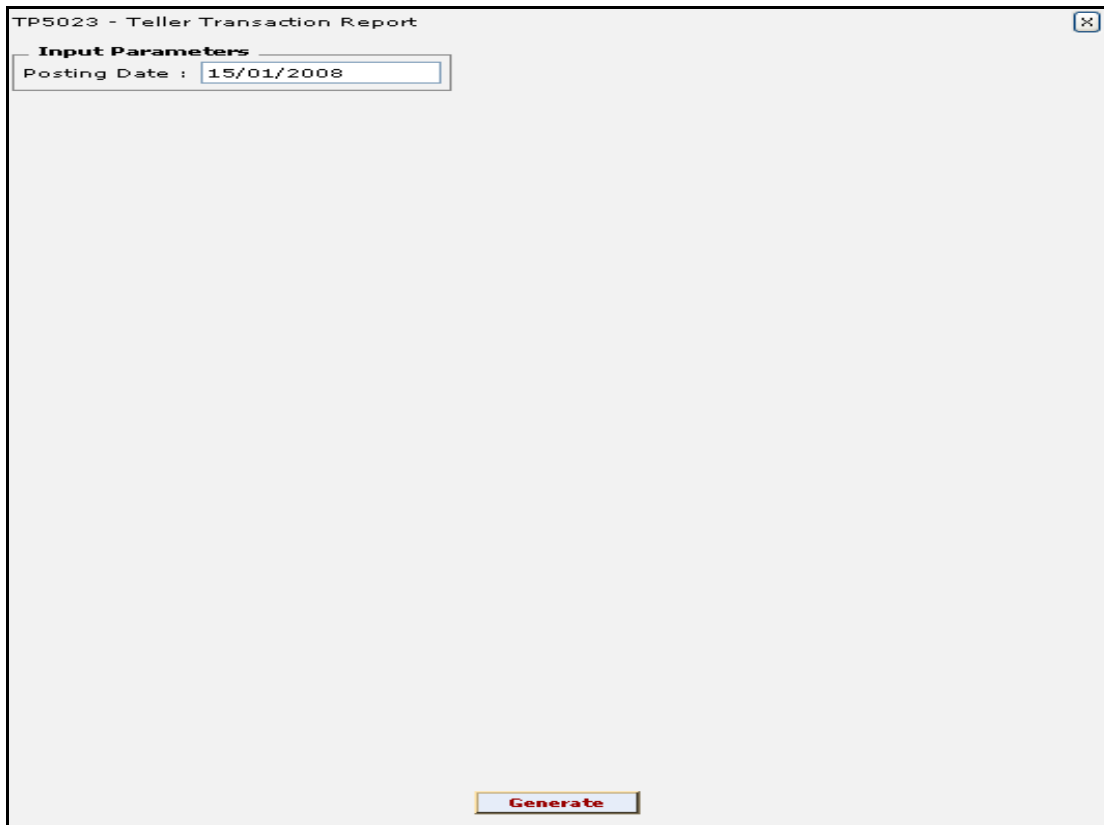
TP5023 - Teller Transaction Report

During the day, the tellers post a number of transactions to customer accounts and General Ledgers. Various type of transactions like Cash, transfer and clearing are posted to accounts across the modules. This adhoc report generated provides MIS information listing the transactions performed by all the tellers logged in for the day.

This is the teller transaction report for all the tellers. Each column of this report provides details on User ID, Currency, Type, Description, Literal, Number of Transactions, Total Amount , Commission and Charges.

To generate the Teller Transaction Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5023 - Teller Transaction Report**.
4. The system displays the **TP5023 - Teller Transaction Report** screen.



TP5023 - Teller Transaction Report

Input Parameters

Posting Date : 15/01/2008

Generate

Field Description

Field Name

Description

Field Name **Description**

Posting Date [Mandatory, dd/mm/yyyy]

Type the posting date for which the report needs to be generated.

By default, the system displays the current posting date.

5. Enter the appropriate parameters in **TP5023 - Teller Transaction Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Teller Transaction Report**. For reference, a specimen of the report generated is given below:

Bank : 240 DEMO BANK LI		FLEXCUBE			Run Date : 04-OCT-2016		
Branch : 9999 DEMO		TELLER TRANSACTION REPORT			Run Time : 6:04 PM		
Op. Id : TNITIN		For:11-JUN-2018			Report No: TP5023/1		
USER ID	CURRENCY	TYPE	DESCRIPTION	LITERAL	NO.OF TRANSACTIONS	TOTAL AMOUNT	COMMISSION & CHARGES
USER ID :TAAYUSHI							
TAAYUSHI	INR	NORMAL	CASH DEP	CSD	2	1,650.00	0.00
TAAYUSHI	INR	NORMAL	RD. Installment Payment By Cash	CDR	1	10,000.00	0.00
TAAYUSHI	INR	NORMAL	Initial Payin By CASH	TCD	1	15,000.00	0.00
TAAYUSHI	INR	NORMAL	CASH W/D	CSW	1	150.00	0.00
TAAYUSHI	INR	NORMAL	Disbursement By cash	LDC	1	9,950.00	0.00
TOTAL AMOUNT:						36,750.00	
USER ID :TDEEPESH							
TDEEPESH	INR	NORMAL	Disbursement By Cash	LDC	1	99,950.00	0.00
TDEEPESH	INR	NORMAL	RD. Installment Payment By Cash	CDR	1	10,000.00	0.00
TDEEPESH	INR	NORMAL	Initial Payin By CASH	TCD	1	15,000.00	0.00
TDEEPESH	INR	NORMAL	CASH DEP	CSD	2	1,015,000.00	0.00
TDEEPESH	INR	NORMAL	CASH W/D	CSW	1	1,000.00	0.00
TOTAL AMOUNT:						1,140,950.00	
USER ID :TJAYA9999							
TJAYA9999	INR	NORMAL	Installment Pay. By Transfer From GL.	GDR	4	12,100,000.00	0.00
TJAYA9999	INR	NORMAL	CASH DEP	CSD	1	100,000.00	0.00
TOTAL AMOUNT:						12,200,000.00	
USER ID :TNITIN							
TNITIN	INR	NORMAL	RD. Installment Payment By Cash	CDR	8	24,500,000.00	0.00
TNITIN	INR	NORMAL	Close Out W/D - FT -	FT	1	20,219.41	0.00
TNITIN	INR	NORMAL	FD PREMAT	TRS	3	4,136,302.77	0.00
TNITIN	INR	NORMAL	Initial Payin By GL	IPG	6	20,610,000.00	0.00
TNITIN	INR	NORMAL	FD PREMATURE REPYT - CASH	TRC	1	13,960.39	0.00
TOTAL AMOUNT:						49,280,482.57	
*** End of Report ***							

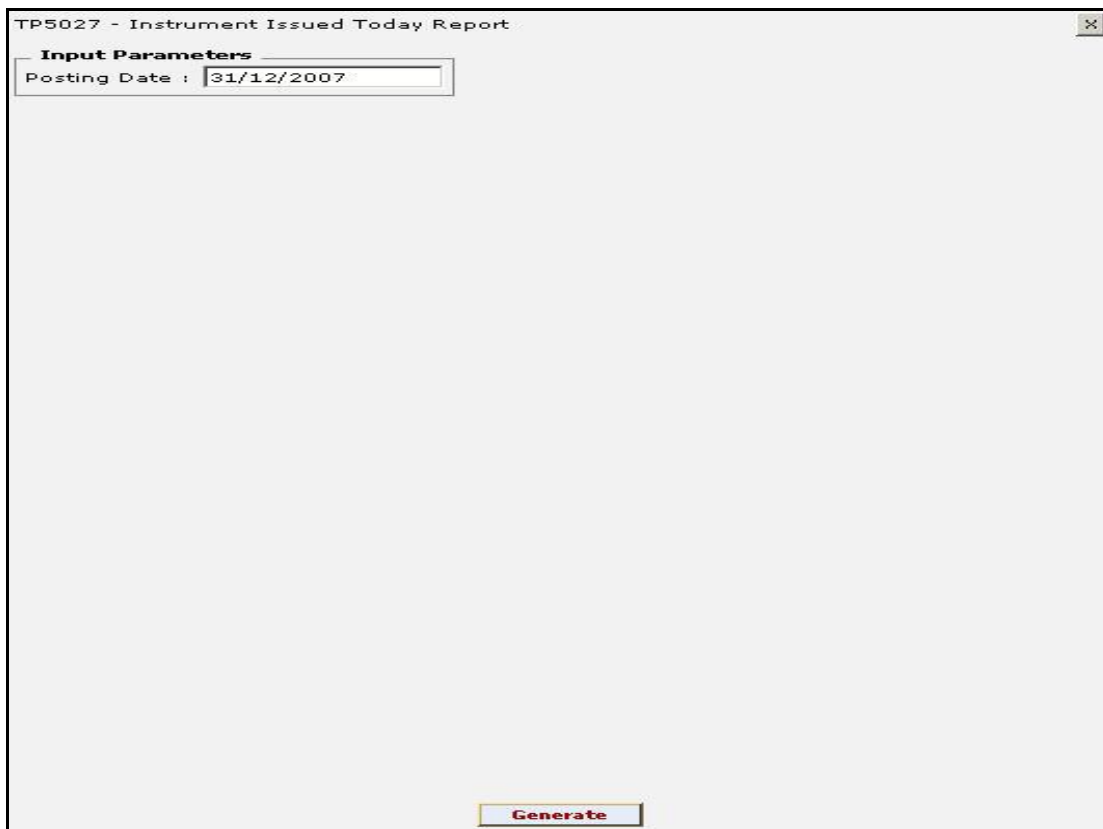
TP5027 - Instrument Issued Today Report

Banks issue various types of instruments like DD/BC/TCs etc to their customers. The details of the customers and the issued instruments is captured in this report. As per regulatory requirements, PAN number is also captured for instruments issued with higher amounts.

This is an instrument issued report as on the run date. The instrument details are grouped by Instrument Type, Issuer Bank and Currency. Each column of the report provides information about Instrument Type, Issuer Short Name, Instrument Number, **Routing Number**², Serial Number, Instrument Currency, Instrument Amount, Instrument Amount in Local Currency, Service Charge, Pan Card Number, Payable Branch and Teller ID. This report displays the total amount for the issuer and the total amount for a currency.

To generate the Instrument Issued Today Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH SETTLEMENTS REPORTS > TP5027 - Instrument Issued Today Report**.
4. The system displays the **TP5027 - Instrument Issued Today Report** screen.



TP5027 - Instrument Issued Today Report

Input Parameters

Posting Date : 31/12/2007

Generate

²(It is the number printed on the cheque, also called MICR number (Magnetic Ink Character Recognition). This number facilitates faster clearance of the instrument. It can be configured to have the following information: Bank code, Sector, Branch Code.)

Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated. By default, the system displays the current posting date.

5. Enter the appropriate parameters in the **TP5027 - Instrument Issued Today Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Instrument Issued Today Report**. For reference, a specimen of the report generated is given below:

Bank : 335	DEMO BANK	FLEXCUBE	Run Date : 31/12/2009					
Branch : 9999	DEMO	Instrument Issued Today Report	Run Time : 9:48 AM					
Op. Id : TSHWETAB		For:30-JAN/2008	Report No: TP5027/1					
Local Currency: INR								
Type	Issuer Short Name	Instrument No	Routing No	Serial No	Instr Ccy	Instr Amt PAN CARD NO	Instr Amt (Lcy) Payable Branch	Service Charge Teller Id
2	335	64	400335016	999912000604	104	4,500.00	4,500.00 9999	4,500.00 TSHWETAB
2	335	74	400335016	999912000615	104	5,000.00 456987	5,000.00 9999	5,000.00 TRUPESH
No of instrs of this type : 2						Total Amount for this type :		9,000.00
3	335	61	110335002	999913000604	104	48,500.00	48,500.00 11	48,500.00 TSHWETAB
3	335	59	400335016	999913000600	104	123.00	123.00 11	123.00 TDEVME1
No of instrs of this type : 3						Total Amount for this type :		48,623.00
No of instrs of this Issuer : 2						Total amount for the Issuer :		57,653.00
Total Amount for this Currency :								66,653.00
*** End Of Report ***								

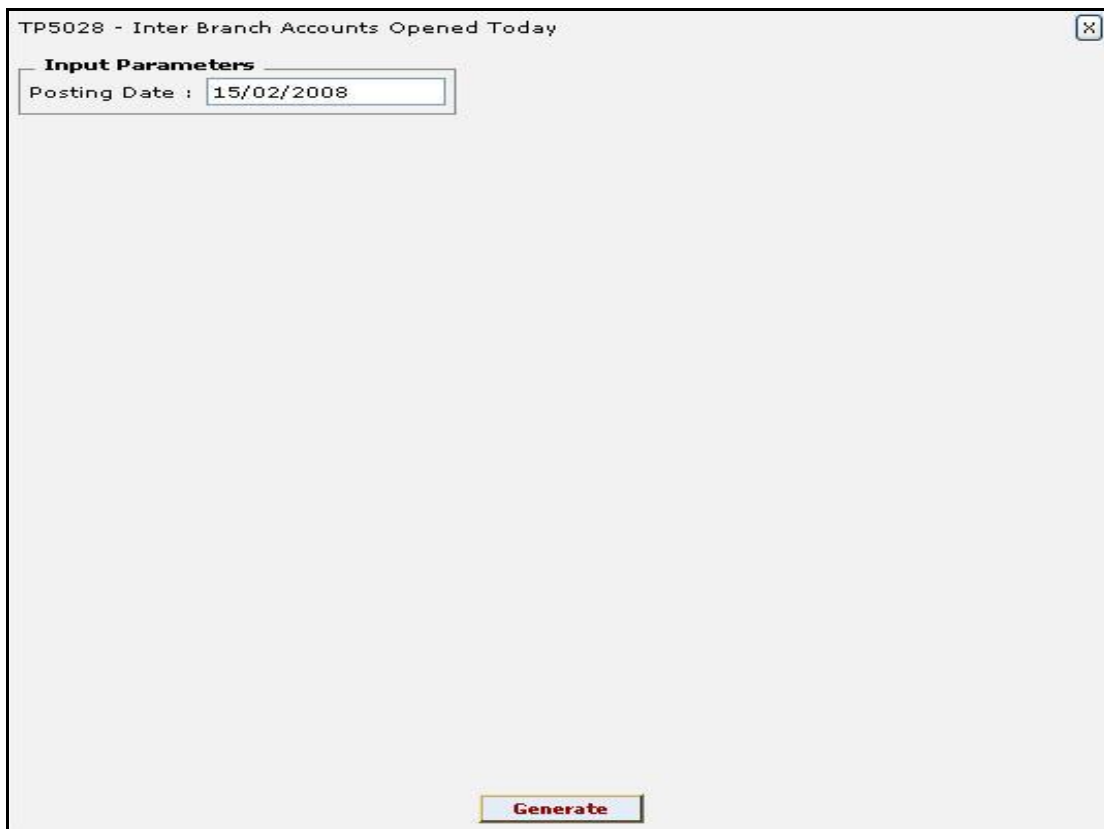
TP5028 - Inter Branch Accounts Opened Today

FLEXCUBE provides the facility to select the branch at the time of account opening i.e. customers can open account in any branch with the branch of their choice. To enable the branch to have a control for the accounts which are opened on other branches, this report is generated.

This is the report for Inter Branch Accounts Opened Today. Each column of this report provides information about Branch Code, Product Code, Account Number, Customer Short Name and Customer ID.

To generate the Inter Branch Accounts Opened Today Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5028 - Inter Branch Accounts Opened Today**.
4. The system displays the **TP5028 - Inter Branch Accounts Opened Today** screen.



TP5028 - Inter Branch Accounts Opened Today

Input Parameters

Posting Date : 15/02/2008

Generate

Field Description

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the Inter Branch Accounts Opened Today report needs to be generated.

5. Enter the appropriate parameters in **TP5028 - Inter Branch Accounts Opened Today** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **Inter Branch Accounts Opened Today Report**.

To view and print the Inter Branch Accounts Opened Today Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **TP5028 - Inter Branch Accounts Opened Today**.
3. Click the **View** button to view the report.
4. The system displays the **Inter Branch Accounts Opened Today Report** screen.

Bank : 532	DEMO BANK LIMITED	FLEXCUBE	Run Date :06-OCT-2016	
Branch : 4	NARIMAN POINT, MUMBAI	Inter Branch Accounts Opened Today Report		Run Time :5:22 PM
Op. Id : TNILESH		For:31-MAR-2016	Report No:TP5028/1	
Branch Code	Product Code	Account No	Customer Short Name	Customer Id
4	904	000490400006456	DINAKAR S PATIL	4438762
4	905	000490500006160	DINAKAR S PATIL	4438762
Total number of accounts : 2				
*** End Of Report **				

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.
7. Select the appropriate parameters and click the **OK** button.

TP5029 - Teller Inter Branch Transactions Report

Tellers can perform inter branch transactions in **FLEXCUBE**. Inter branch transactions are required to be scrutinized with extra caution, so this separate ad hoc report can be generated for a given day for all the tellers in a branch. Commission and charges earned for inter branch transactions are provided for the branch to determine the income earned for these types of transactions.

This report provides a list of all the inter branch transactions for the branch for a given day. Transactions are grouped branch wise and currency wise and totals are provided. The transaction branch code and account details are provided. Each column of the report provides information about User Id, Currency Literal, Branch code, Account No., Credit, Debit, Comm and Charges, Date of transaction, Time of transaction, Sequence No. and Authorizer ID.

To generate the Teller Inter Branch Transactions Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5029 - Teller Inter Branch Transactions Report**.
4. The system displays the **TP5029 - Teller Inter Branch Transactions Report** screen.



TP5029 - Teller Inter Branch Transactions Report

Input Parameters

Posting Date : 31/01/2008

Generate

Field Description

Field Name	Description
------------	-------------

Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date. The posting date for which the Users sorted by Class, Category Level Report needs to be generated.

5. Enter the appropriate parameters in **TP5029 - Teller Inter Branch Transactions Report** screen.
6. Click the **Generate** button.
7. The System displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **Teller Inter Branch Transactions Report**.

To view and print the Teller Inter Branch Transactions Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **TP5029 - Teller Inter Branch Transactions Report**.
3. Click the **View** button to view the report.
4. The system displays the **Teller Inter Branch Transactions Report** screen.

User Id	Currency	Literal	Branch	Account No.	Credit	Debit	Comm & Chgs	Date	Time	Seq No.
TQTP9	INR	DDG	5	110001004	4,000.00	0.00	125.00	JUN 30 2008	17:49:42	52
TQTP9	INR	DDG	5	110001006	5,000.00	0.00	125.00	JUN 30 2008	17:19:31	49
TQTP9	INR	DDG	5	110003107	10,000.00	0.00	125.00	JUN 30 2008	15:37:43	63
TQTP9	INR	DDG	5	110003107	10,000.00	0.00	125.00	JUN 30 2008	15:54:51	64
TQTP9	INR	DDG	5	110003107	10,000.00	0.00	125.00	JUN 30 2008	15:56:45	44
TQTP9	INR	DDG	5	110003107	10,000.00	0.00	125.00	JUN 30 2008	16:00:47	65
TQTP9	INR	DDG	5	110003107	10,000.00	0.00	125.00	JUN 30 2008	16:19:59	45
TQTP9	INR	DDG	5	110003107	10,000.00	0.00	125.00	JUN 30 2008	16:20:44	66
TQTP9	INR	DDG	5	110003107	10,000.00	0.00	125.00	JUN 30 2008	16:27:43	67
TQTP9	INR	DDG	5	110003107	10,000.00	0.00	125.00	JUN 30 2008	16:45:39	68
					10,000.00					

*** End Of Report ***

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.

7. Select the appropriate parameters and click the **OK** button.

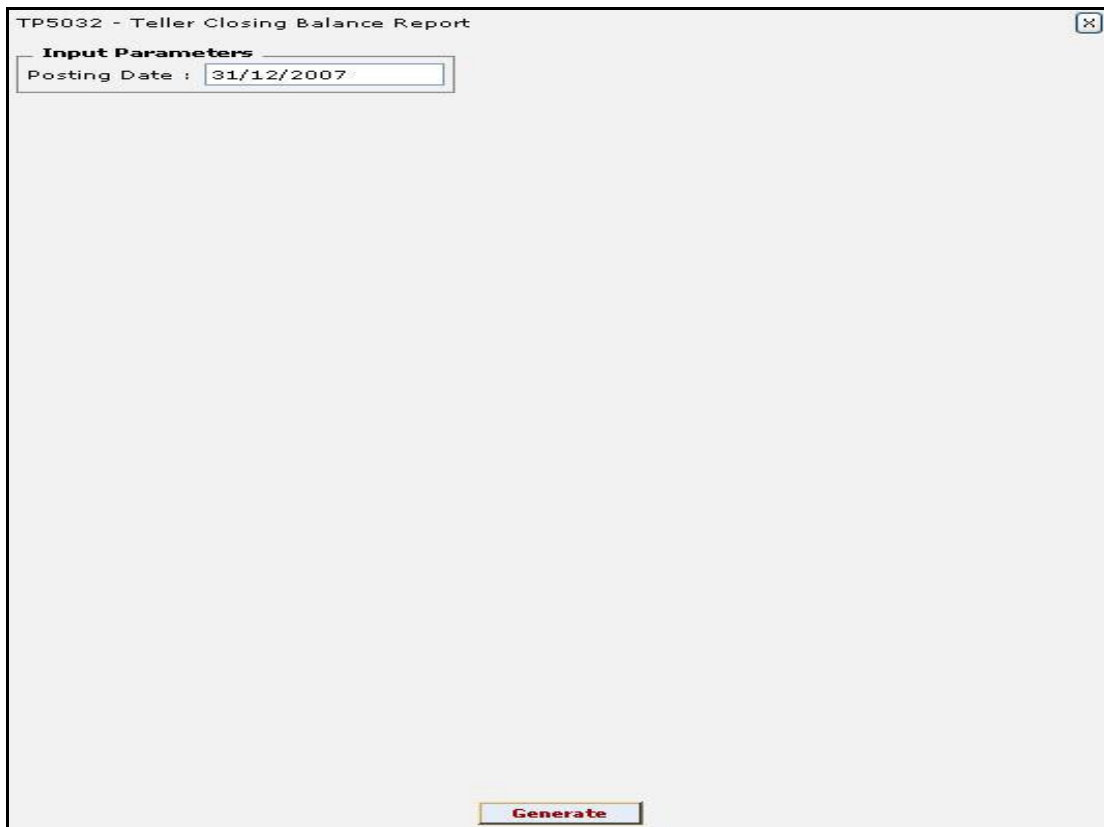
TP5032 - Teller Closing Balance Report

During the day tellers perform cash receipt and payment transactions for various accounts in different currencies. At the end of the day their physical cash should tally with that of system cash balance. After all the day's cash activities are over this adhoc report can be generated to make sure that the closing balance and currency denominations tallies with their actual cash amount.

This is a teller closing balance report for the run date for all the tellers. Each column of the report provides information on Code, User Number, User ID, Posting Date, Currency, Denomination Details, Denomination Count and Total Amount.

To generate the Teller Closing Balance Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5032 - Teller Closing Balance Report .**
4. The system displays the **TP5032 - Teller Closing Balance Report** screen.



TP5032 - Teller Closing Balance Report

Input Parameters

Posting Date : 31/12/2007

Generate

Field Description

Field Name

Description

Field Name	Description
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Posting Date	<p>[Mandatory, dd/mm/yyyy]</p> <p>Type the posting date for which the report needs to be generated.</p> <p>By default, the system displays the current posting date.</p>
---------------------	--

5. Enter the appropriate parameters in **TP5032 - Teller Closing Balance Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Teller Closing Balance Report**. For reference, a specimen of the report generated is given below:

Bank : 240 DEMO	FLEXCLUBE	Run Date :18-NOV-2015		
branch : 9999 DEMO	TELLER CLOSING BALANCE REPORT	Run Time :6:11 PM		
Op. Id : TTUSHAR	For:05-APR-2016	Report No:TP5032/1		
COD USER NO	USER ID	POSTING DATE CURRENCY DENM DETAILS	DENM COUNT	TOTAL AMOUNT
*** No data for this Report ***				

TP5048 - Cancelled Transactions Report

During the day several transactions are posted by tellers. A transaction may be canceled either due to posting errors or on customer intervention / request. All canceled transactions of the day are listed in this report.

This is the Cancelled Transactions Report for the day. Each column of this report provides details on User ID, Sequence Number , Currency, Narration, Account Number, To Account Number, Customer Name, Credits, Debits, Charges and Authorizer ID.

To generate the Cancelled Transaction Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5048 - Cancelled Transactions Report**.
4. The system displays the **TP5048 - Cancelled Transactions Report** screen.

TP5048 - Cancelled Transactions Report

Input Parameters

Posting Date : 01/30/2010

Generate

Field Description

Field Name	Description
Posting Date	[Mandatory, mm/dd/yyyy] Type the posting date for which the cash position report needs to be generated. By default, the system displays the current posting date.

5. Enter the appropriate parameters in **TP5048 - Cancelled Transactions Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Cancelled Transactions Report**. For reference, a specimen of the report generated is given below:

Bank : 3350 Demo Bank	PLEXCUBE	Run Date : 07-Sep-2009								
Branch: 999 Demo		Run Time : 02:04 PM								
Op. Id: TSHWETA	Cancelled Transactions Report	Report No: TP-5048/								
	For: 03/31/2010									
User Id	Seq No	Ccy	Narration	Account No	To Account No	Customer Name	Credits	Debits	Charges	Auth Id

TP5049 - Cash Transactions Position

At the end of day the tellers should tally their physical cash with the system cash. If there is any shortage or overage, the teller should try to resolve the difference by verifying the actual slips and details of denominations with this report. If the differences remains even after verification, a Shortage or Overage needs to be booked accordingly by using the **Book Shortage** (Fast Path: 7551) or **Book Cash Overage** (Fast Path: 7552) options respectively.

This report provides details of the cash transaction position for all the tellers in a branch for a given date. The cash transactions are grouped teller wise. Each column of the report provides information on Transaction Sequence, Transaction code, Account Currency, Customer Name, Cheque Number, Credits in Transaction Currency, Debits in Transaction Currency, Service Charges and Authoriser ID. Teller wise totals are provided with Currency for Receipts and Payments, and grand totals are provided for the entire branch.

To generate the Cash Transactions Position Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5049 - Cash Transactions Position**.
4. The system displays the **TP5049 - Cash Transactions Position** screen.

TP5049 - Cash Transactions Position

Input Parameters

Posting Date : 15/02/2008

Branch Code :

Generate

Field Description

Field Name	Description
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Field Name	Description
Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated. By default, the system displays the current posting date.
Branch Code	[Mandatory, Drop-Down] Select the code of the branch for which the report needs to be viewed from the drop-down list.

- Enter the appropriate parameters in **TP5049 - Cash Transactions Position** screen.
- Click the **Generate** button.
- The system displays the message "Report Request Submitted". Click the **OK** button.
- The system generates the **Cash Transactions Position Report**. For reference, a specimen of the report generated is given below:

```

Bank : 240 DEMO BANK LIMITED ..... FLEXCUBE ..... Run Date : 04-OCT-2016
..... CASH TRANSACTIONS POSITION ..... Run Time : 6:07
Branch : 9999 DEMO .....
Op. Id : TWIIN ..... For:11-JUN-2018 ..... Report No: TP5049/2
Txn Currency : INR
TRAN. SEQ. TRAN. CODE CHEQUE NO. ACCOUNT NO. DEBITS (TCY) CREDITS (TCY) SERVICE CHARGES
Account Currency CUSTOMER NAME Auth Id
INR ARVIND KOTHARE SYSTEM
43 1021 5030000036226 0.00 10,000.00 0.00
INR ARVIND KOTHARE SYSTEM
45 1310 5030000035440 13,960.39 0.00 0.00
INR ARVIND KOTHARE SYSTEM
SUMMARY :
Teller Id Tran. Code & Description Total Transaction Total Amount
TWIIN
1021 Initial Payin By GL 6 20,610,000.00
1310 FD-PREMATURE REPYT - CASH 1 13,960.39
1312 FD-PREMAT 3 4,136,302.77
1320 Close Out W/D - FT 1 20,219.41
1421 RD - Installment Payment By Cash 7 24,400,000.00
49,180,482.57
*** End of Report ***

```

TP5050 - Batch Journal Report

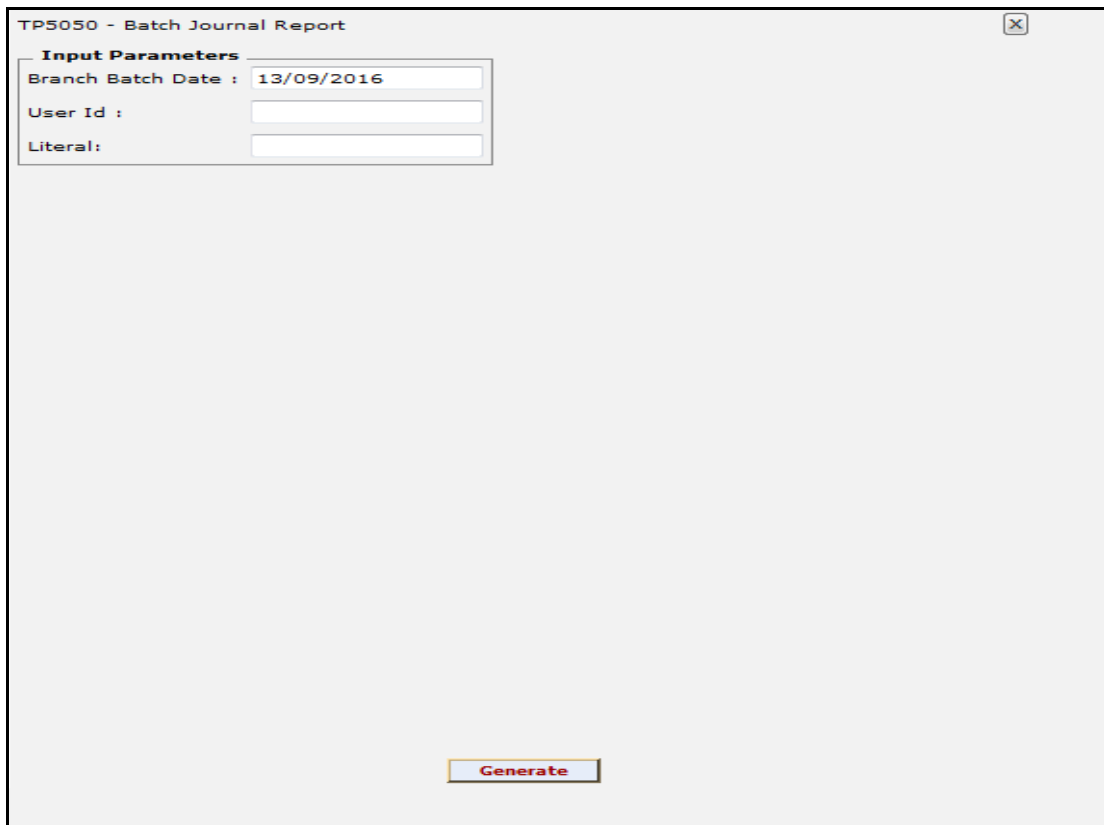
At the end of day, tellers should ensure that all the transactions, including batch data entry for the day, are authorised. The teller should use **Search Electronic Journal** (Fast Path: 6006) option to verify whether any authorised transactions are pending for submission. If so, they should be completed for authorisation. Before the teller closes his batch, he should print **Batch Journal Report** (Fast Path: TP5050) option and verify the entries for correctness with actual vouchers/slips. This is essential so that if any entries are posted wrongly, those can be reversed through the **Electronic Journal** (Fast Path: 6006) option.

This report is a list of batch journal report for the given branch, user Id and transaction literal for the day. Each column of the report provides information on User ID, Currency, literal, From Account Number, To Account Number, Customer Name, Credits, Debits, Other Amounts, Commission and Charges, Date, Time, Sequence Number and Authoriser ID, PAN Card or Form 60/61.

This is a report of cash deposited through Cash Deposit (Fast Path: 1401) and Cash Deposit UBS (Fast Path:2822) screens.

To generate the Batch Journal Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5050 - Batch Journal Report** .
4. The system displays the **TP5050 - Batch Journal Report** screen.



TP5050 - Batch Journal Report

Input Parameters

Branch Batch Date : 13/09/2016

User Id :

Literal:

Generate

Field Description

Field Name	Description
Branch Batch Date	[Mandatory, dd/mm/yyyy] Type the branch batch date for which the report needs to be generated. By default, the system displays the current posting date.
User Id	[Mandatory, Alphanumeric, 12] Type the login ID of the person who has performed the transaction.
Literal	[Mandatory, Alphanumeric, Five] Type the transaction code for which the report needs to be generated.

5. Enter the appropriate parameters in **TP5050 - Batch Journal Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Batch Journal Report**. For reference, a specimen of the report generated is given below:

Bank : 240 DEMO BANK LIMITED							F L E X C U B E			Run			
Branch : 9999 DEMO							Batch Journal Report			Run			
User : TNITIN							For: 31/05/2018			Repo			
Branch Batch Status : OPEN													
LIT	Account No	BrCode-PrCode	To Account No	BrCode-PrCode	Customer Name	Benef.Name	Cheque No	Receipts	Payments	Other Amts	Chrgs	Time	Seq
CSD	50100000022488	9999-10004			AISHA GUPTA			120.00	0.00	0.00	0.00	11:01:25	
CSD	50100000022488	9999-10004			AISHA GUPTA			15,000.00	0.00	0.00	0.00	12:16:26	
LDC	50000000401629	9999-70000			DEEPESH TEST 08			0.00	12,000.00	0.00	0.00	12:17:22	
User Id : TAAYUSHI Name : TELLER BR 9999							Batch Status : OPEN						
Total Credits INR :							15,120.00						
Total Debits INR :							12,000.00						
Total Other Amounts INR :									0.00				
Total Charges INR :									0.00				
Bank : 240 DEMO BANK LIMITED							F L E X C U B E			Run			
Branch : 9999 DEMO							Batch Journal Report			Run			
User : TNITIN							For: 31/05/2018			Repo			
Branch Batch Status : OPEN													
LIT	Account No	BrCode-PrCode	To Account No	BrCode-PrCode	Customer Name	Benef.Name	Cheque No	Receipts	Payments	Other Amts	Chrgs	Time	Seq
CGL	50400000035137	9999-13034	350000009	9999-0	JAYA B	Rent Paid GL		0.00	2,016,312.04	0.00	0.00	12:10:04	
User Id : TJAYA9999 Name : TELLER BR 9999							Batch Status : OPEN						
Total Credits INR :							0.00						
Total Debits INR :							2,016,312.04						
Total Other Amounts INR :									0.00				
Total Charges INR :									0.00				
*** End of Report ***													

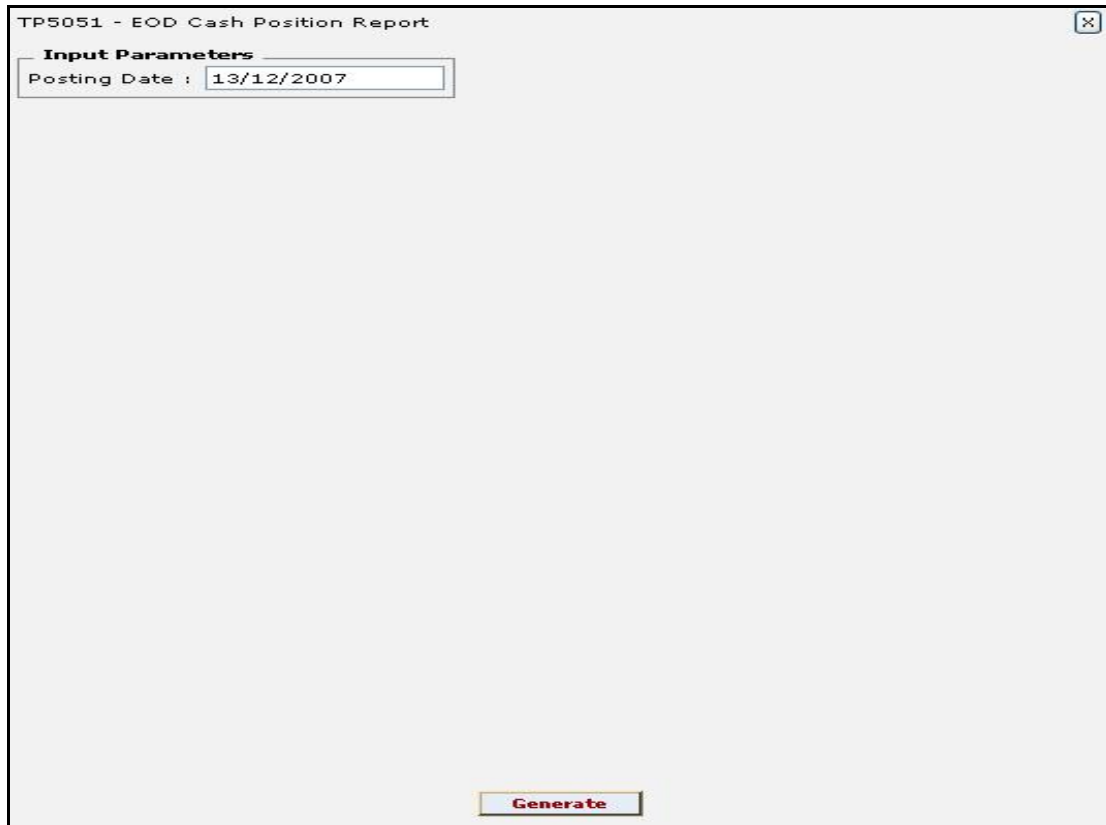
TP5051 - EOD Cash Position Report

Tellers in a branch accept cash transactions and make cash payments in a day for different accounts denominated in different currencies. **Cash Balancing** (Fast Path: 6201) option is used to check whether the physical cash held by a teller / vault teller matches with the system cash. After the cash is balanced and all the transactions for the day is completed the tellers will close the batches. This report provides the details about currency wise all the cash position for verification.

This is the EOD Cash Position Report. This report is grouped by currency and totals are provided. Each column of this report provides information about Currency , User ID and Cash Position.

To generate the EOD Cash Position Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5051 - EOD Cash Position Report**.
4. The system displays the **TP5051 - EOD Cash Position Report** screen.



TP5051 - EOD Cash Position Report

Input Parameters

Posting Date : 13/12/2007

Generate

Field Description

Field Name	Description
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Field Name	Description
------------	-------------

Posting Date [Mandatory, dd/mm/yyyy]
 Type the posting date for which the report needs to be generated.
 By default, the system displays the current posting date.

5. Enter the appropriate parameters in **TP5051 - EOD Cash Position Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **EOD Cash Position Report**.

To view and print the EOD Cash Position Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **TP5051 - EOD Cash Position Report**.
3. Click the **View** button to view the report.
4. The system displays the **EOD Cash Position Report** screen.

Bank : 240	DEMO BANK LTD	FLEXCUBE	Run Date : 25-NOV-2010
Branch : 240	WORLI - SANDOZ HOUSE	EOD CASH POSITION REPORT	Run Time : 2:48 PM
User : THERRICK		For: 30/09/2010	Report No: TP5051/ 1
Currency	User Id	Cash Position	
INR	TDEVCSA3	123.00	
INR	TDEVCF2	1,000.00	
INR	TDEVJACK5	23.00	
INR	TDEVD3	1,800.00	
INR	TGANESH	161,330.00	
INR	THARIKA	89,000.00	
INR	THDFC10	10,999,980.00	
INR	THDFC3	400.00	
INR	THDFC5	187,990,559.23	
INR	THDFC7	3,000,012.00	
INR	TKUMUD	200.00	
INR	TMADHU	1,550.00	
INR	TMALA	15,000.00	
INR	TMANISHA	20,499.42	
INR	TRIAZ	500,150.00	
INR	TSAISH	10,079,032.90	
INR	TSANDEEP	1,762,937.68	
INR	TSASI	387.00	
INR	TSHYAM	750,579,000.00	
Total Cash :		965,202,984.23	
USD	THDFC7	99,200.00	
USD	TSHYAM	1,000.00	
Total Cash :		100,200.00	
*** End of Report ***			

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.

7. Select the appropriate parameters and click the **OK** button.

TP5052 - Authentication Report

In a branch users are created with certain task code and profile so that they can perform various activities. Access rights, privileges and transaction limits vary from user to user. Certain transactions require a dual control i.e. revalidation and authorization from supervisor before the record is committed. Further certain transactions have legal/regulatory repercussions necessitating a supervisory authorization.

This report provides a listing of the authorizations provided on transaction. Each column of this report provides information about Supervisory ID, User ID, Sequence Number, Transaction Description, Currency, Transaction Amount, Time and Authorization Reason.

To generate the Authentication Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5052 - Authentication Report**.
4. The system displays the **TP5052 - Authentication Report** screen.

TP5052 - Authentication Report

Input Parameters

Posting Date : 13/12/2007

Generate

[Field Description](#)

Field Name

Description

Field Name	Description
------------	-------------

Posting Date	[Mandatory, dd/mm/yyyy] Type the posting date for which the report needs to be generated. By default, the system displays the current posting date.
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5. Enter the appropriate parameters in **TP5052 - Authentication Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted".
8. Click the **OK** button.
9. The system generates the **Authentication Report**.

To view and print the Authentication Report

1. Access the **Advice/Report Status Enquiry** (Fast Path: 7778) screen.
2. Select the check box corresponding to **TP5052 - Authentication Report**.
3. Click the **View** button to view the report.
4. The system displays the **Authentication Report** screen.

Bank : 240	HDFC BANK LTD	FLEXCUBE	Run Date : 22-JAN-2013
Branch : 240	MAIN BRANCH	Authorization Report	Run Time : 4:47 PM
Op. Id : TAKULA		For:01-JAN-2014	Report No: TP5052/ 1

H200 - Dual Control.	H008 - Memo Present on Account.	H50 - Insufficient funds for cheque gi
H201 - Interbranch Teller Transaction limit exceeded.	H007 - Dormant Account.	H056 - Hold Funds Present - Overline available within the limit
H202 - Teller Transaction limit exceeded.	H009 - Customer is dormant.	H060 - Invalid instrument number
H211 - Inter Branch Transaction exceeded.	H078 - To account information changed since last request	H061 - Instrument marked as LOST
H216 - Exchange Variance Limit Exceeded for Account Ccy	H037 - Overline available within the limit Amount	H063 - Instrument already paid
H217 - Exchange Variance Limit Exceeded for Txn Ccy.	H011 - There is a memo present on the Debit account.	H064 - Invalid Instrument status
846 warning transaction on NRE/NRO/EEFC product classes	H030 - Instrument has crossed its stale period	H068 - Instrument already Cancelled,
H118 - Premature Redemption of Term Deposit	H098 - Daily Interbranch withdrawal Limit violated	H070 - Memo present on Instrument Ar
H222 - Payable limit for the payable branch exceeded	H033 - This is represented cheque	H074 - Instrument not already paid
H223 - Default service charge changed	H035 - There is a Memo present on Credit Account	H073 - AML Limit Breached. Override
H242 - FX Limit Exceeded.	H018 - Hold Funds Present - Refer to Drawer (Account would Overdraw)	H096 - Instrument already refunded
H036 - Account Balance going below Minimum allowable Balance	H045 - Txn amount exceeding Overdraft limit amount - Account will go to Over	
H042 - Hold Funds Present - overline available exceeding limit Amount	H086 - Insufficient Balance.	
H099 - Insuff balance in Swpin Account	H089 - Account has Debit Override status	H077 - Memo present on Customer.
H088 - Account has Credit Override status OR/AND Funds deposited into account today	H031 - Insufficient Funds	
H031R - Refer to Drawer (Account would Overdraw)	H076 - Memo present on this (to) Account.	
200 - Dual Control.	201 - Interbranch Teller Transaction limit exceeded.	
H123 - Hold Amount is greater than the Balance Available + OD Limit.	H053 - FLEXCUBE Corporate Msg: Amount exceeds line limit.	

Supervisor	User Id	Sequence No	Transaction Description	Currency	Txn Amount	Time	Authorization Reason
SAUTO3	TAUTO3	2	FT -	INR	3,000.00	01:18:15 PM	H200H007
SAUTO3	TAUTO3	4	FT -	INR	3,000.00	01:35:27 PM	H200
SAUTO3	TAUTO3	5	FT -	USD	4.08	01:40:04 PM	H200

5. On the **File** menu, click **Print**.
6. The system displays the **Print** dialog box.

7. Select the appropriate parameters and click the **OK** button.

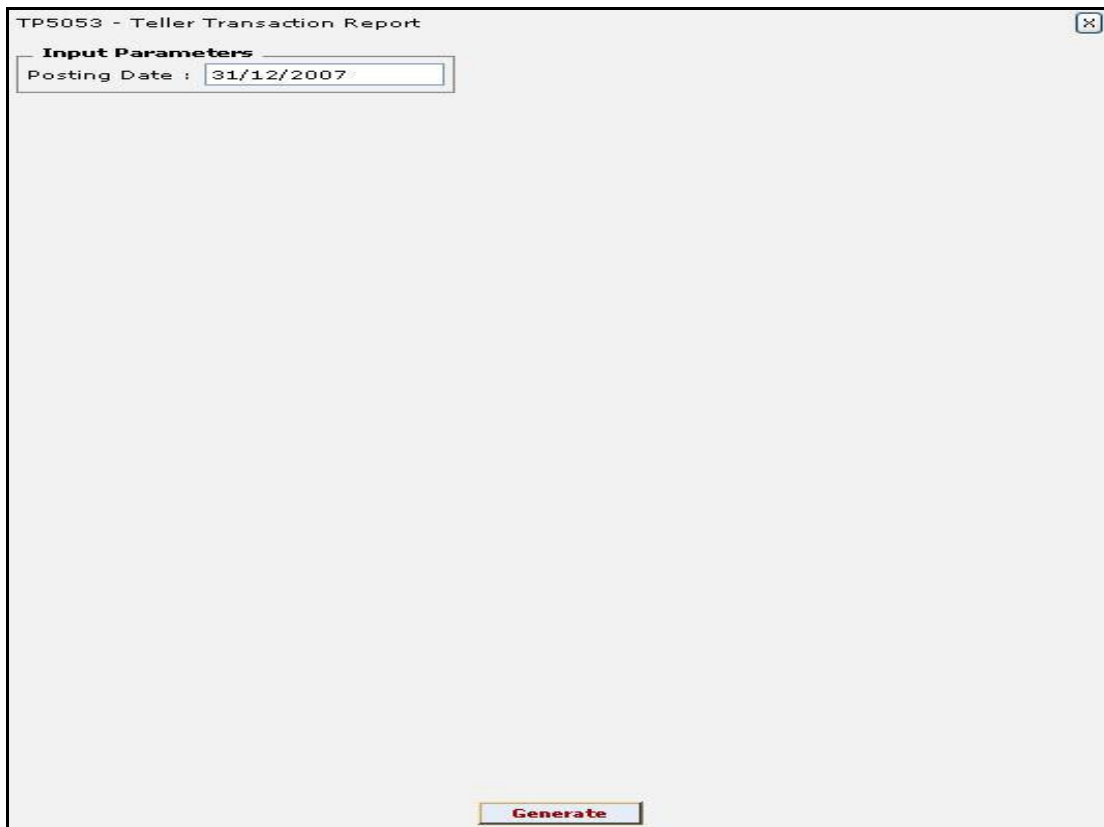
TP5053 - Teller Transaction Report

During the day, tellers perform various cash, transfer, clearing transactions on the customer accounts and on internal GL accounts. Transactions are carried out in different approved currencies. This adhoc report is a summary of the transactions done by individual tellers.

This report is a summary of all the transactions done by the tellers in a branch for the run day. Transactions are grouped by teller, currency and by transaction type. Each column of the report provides information about User ID, Currency, Type, Description, Literal, Number of Transactions, Total Amount in Transaction Currency and Charges and Commission.

To generate the TP5053 - Teller Transaction Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5053 - Teller Transaction Report** .
4. The system displays the **TP5053 - Teller Transaction Report** screen.



TP5053 - Teller Transaction Report

Input Parameters

Posting Date : 31/12/2007

Generate

Field Description

Field Name

Description

Field Name **Description**

Posting Date [Mandatory, dd/mm/yyyy]

Type the posting date for which the report needs to be generated.

By default, the system displays the current posting date.

5. Enter the appropriate parameters in **TP5053 - Teller Transaction Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Teller Transaction Report** . For reference, a specimen of the report generated is given below:

Bank : 240	DEMO BANK LIMITED			FLEXCUBE			Run Date : 28-SEP-2016
Branch : 9999	DEMO			Teller Transaction Report			Run Time : 5:39 PM
Op. Id : TNETIN				For:31-MAY-2018			Report No: TP5053/1
User Id	Currency	Type	Description	Literal	No. of Txns	Total Amount(Tcy)	Charges & Commission
TAAYUSHI	INR	NORMAL	CASH DEP	CSD	2	15,120.00	0.00
TAAYUSHI	INR	NORMAL	Disbursement By Cash	LDC	1	12,000.00	0.00
TJAYA9999	INR	NORMAL	Closeout withdrawal By Xfer. To	CGL	1	2,016,312.04	0.00
*** End of Report ***							I

TP5055 - Account Transfer Exception Report

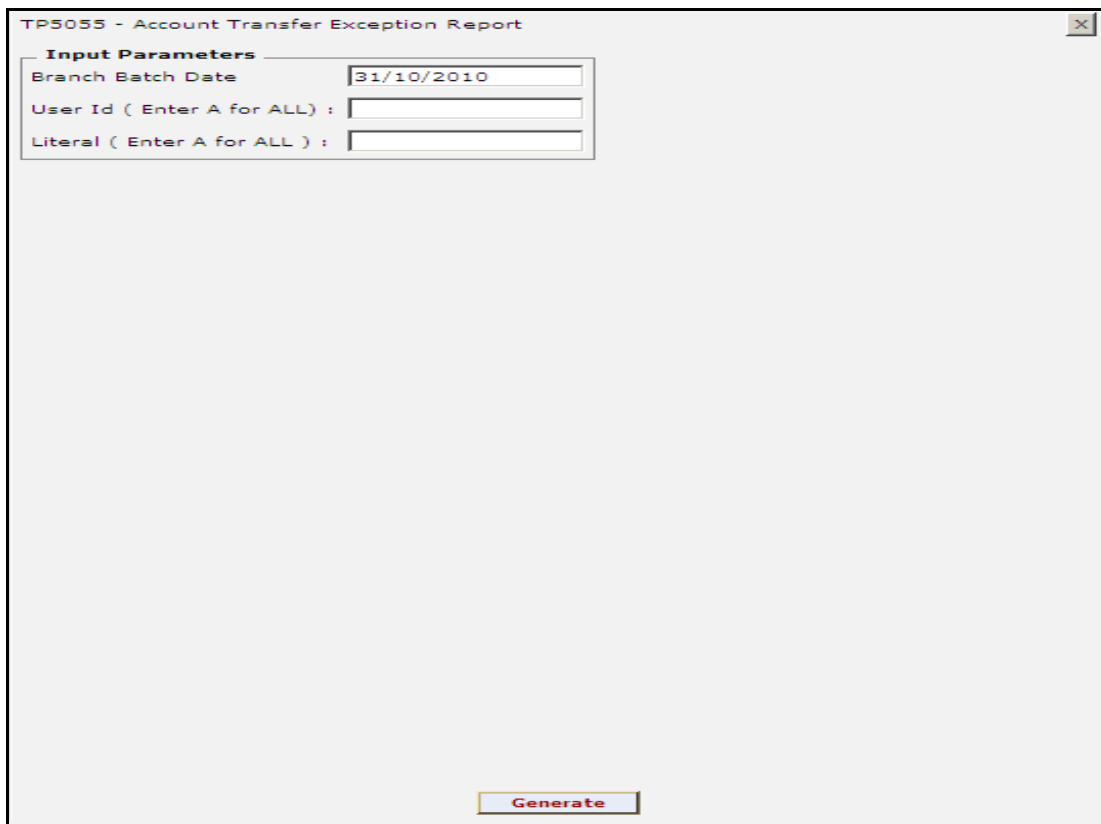
Transfer transactions are posted from different user batches. The report displays the below listed transactions posted from the different users and addition to this, it displays batch status of the user.

1. **Funds Transfer** (Fast Path: 1006)
2. **Miscellaneous Debit** (Fast Path: 1008)
3. **MC issued** (Fast Path: 1010)
4. **DD Issued** (Fast Path: 1014)
5. **Miscellaneous Customer Debit** (Fast Path: 1199)

This is the account transfer exception report. Transactions are grouped branch wise and totals are provided for Credits, Debits, Other Amounts and Charges. Each column of this report provides details on LIT, Account Number, To Account Number, Customer Name, Cheque Number, Receipts, Payments, Other Amounts, Charges, Time Sequence Number, Authoriser Id, Branch, Product, To Account Branch, and To Account Product.

To generate the Account Transfer Exception Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5055 - Account Transfer Exception Report**.
4. The system displays the **TP5055 - Account Transfer Exception Report** screen.



TP5055 - Account Transfer Exception Report

Input Parameters

Branch Batch Date: 31/10/2010

User Id (Enter A for ALL) :

Literal (Enter A for ALL) :

Generate

Field Description

Field Name	Description
Branch Batch Date	[Mandatory, dd/mm/yyyy] Type the branch batch date for which the report needs to be generated.
User Id (Enter A for ALL)	[Optional, Alphanumeric,10] Type the user for which the report needs to be generated.
Literal (Enter A for ALL)	[Optional, Alphanumeric,10] Type the literal for which the report needs to be generated.

5. Enter the appropriate parameters in **TP5055 - Account Transfer Exception Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Account Transfer Exception Report**. For reference, a specimen of the report generated is given below:

LIT	Account No	To Account No	Customer Name	Cheque No	Receipts	Payments	Other Amts	Chrgs	Time	Seq No	Aut1 Id	Branch	Product	To Acct	Branch	To Acct	Product
Bank : 240 DEMO BANK LTD F L E X C U B E Run Date : 01-MAR-2011 Branch : 240 WORLI - SANDOZ HOUSE Account Transfer Exception Report Run Time : 7:02 PM User : THARI For: 31/08/2010 Report No: TP-5055/1																	
FTD	50100000000324	50100000002369	JAMES BOND		0.00	50.00	0.00	0.00	17:03:47	52		240	100	560		240	100
FTD	50100000000324	50100000002445	JAMES BOND		0.00	50.00	0.00	0.00	17:05:03	53		240	100	240		240	100
CSA	50100000000324		JAMES BOND		0.00	1,000.00	0.00	0.00	17:06:30	54		240	100				
CSA	50100000000400		NITHYAZ		0.00	1,000.00	0.00	0.00	17:08:07	55		240	141				
DOI	50100000000324		JAMES BOND		0.00	100.00	0.00	0.00	17:15:31	59		240	100				
DOI	50100000000400		NITHYAZ		0.00	100.00	0.00	0.00	17:18:00	60		240	141				
MSD	50100000000324	190100055	JAMES BOND		0.00	50.00	0.00	0.00	17:41:21	71		SGAMESH	240	100			
User Id : TGANESH Name : First Teller Batch Status : OPEN Total Credits INR : 0.00 Total debits INR : 2,350.00 Total Other Amounts INR : 0.00 Total Charges INR : 0.00																	
Bank : 240 DEMO BANK LTD F L E X C U B E Run Date : 01-MAR-2011 Branch : 240 WORLI - SANDOZ HOUSE Account Transfer Exception Report Run Time : 7:02 PM User : THARI For: 31/08/2010 Report No: TP-5055/2																	
FTD	50100000000952	50200000000011	RIAZ20		0.00	80.45	0.00	0.00	16:58:07	49		SGAMESH	240	142	240		286
User Id : TGANESH Name : First Teller Batch Status : OPEN Total Credits INR : 0.00 Total debits INR : 80.45 Total Other Amounts INR : 0.00 Total Charges INR : 0.00																	
*** End of Report ***																	

TP5070 - Overage/Shortage Report

The **Cash Balancing** (Fast Path: 6201) option can be used to verify cash for a teller / vault teller anytime during the day or before closing the teller batch. This option displays approved currencies in which the teller / vault teller can perform transactions. In case of an overage/shortage for a particular currency, the teller should perform the transaction in the **Book Cash Overage** (Fast Path: 7552) option or **Book Shortage** (Fast Path: 7551) option and then perform the cash balancing transaction again.

This is a report of overage/shortage cash transactions performed during the day for a branch. Each column of the report provides information on Posting Date, User ID, CD/TC, Currency Code, Currency Literal, Overage Amount and Shortage Amount.

To generate the Overage/Shortage Report

1. Access the **Report Request** (Fast Path: 7775) screen.
2. Ensure that the **Adhoc Reports** button is selected.
3. Navigate through **Branch > BRANCH TRANSACTION PROCESSING REPORTS > TP5070 - Overage/Shortage Report**.
4. The system displays the **TP5070 - Overage/Shortage Report** screen.

TP5070 - Overage/Shortage Report

Input Parameters

From Post Date : 31/12/2007

To Post Date : 31/12/2007

Generate

Field Description

Field Name	Description
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Field Name	Description
From Post Date	[Mandatory, dd/mm/yyyy] Type the start posting date from which the report needs to be generated. This date should be lesser than the To Post Date .
To Post Date	[Mandatory, dd/mm/yyyy] Type the end posting date.

5. Enter the appropriate parameters in **TP5070 - Overage/Shortage Report** screen.
6. Click the **Generate** button.
7. The system displays the message "Report Request Submitted". Click the **OK** button.
8. The system generates the **Overage/Shortage Report**. For reference, a specimen of the report generated is given below:

Bank : 532	DEMO BANK LIMITED	FLEXCUBE			Run Date : 06-OCT-2016	
		Overage Shortage Report			Run Time : 5:35 PM	
Branch : 4	NARIMAN POINT, MUMBAI	For:01-JAN-2016			Report No: TP5070/1	
Op. Id : TNILESH						
Posting Date	User Id	CD/TC	Currency Code	Currency Lit	Overage	Shortage
31-OCT-2016	BHARATN0004	CS .	1	INR	0.00	2,000.00
31-OCT-2016	BHARATN0004	CS .	1	INR	3,000.00	0.00
*** End of Report ***						